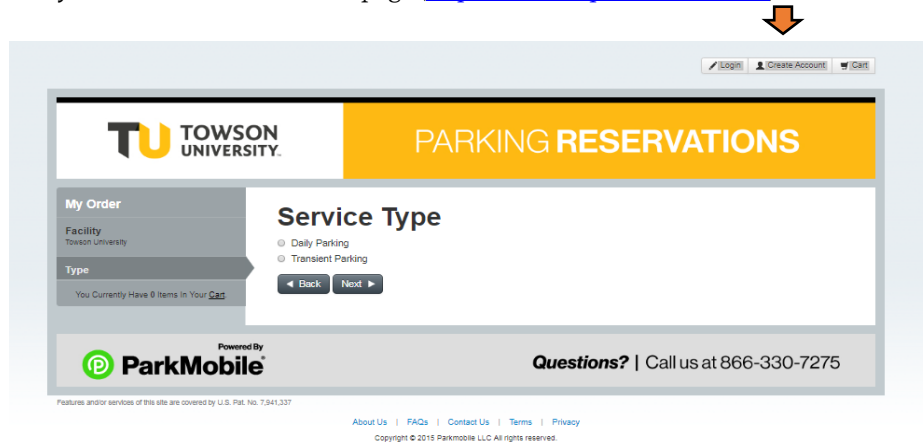


Effective July 1, 2019, department guest permits must be obtained through the new online reservation system **ParkMobile Reservations**.

If you elect to have your guest obtain their permit, please provide them with the department parking code & direct them to the ParkMobile Reservations site at <http://towson.pmreserve.com>

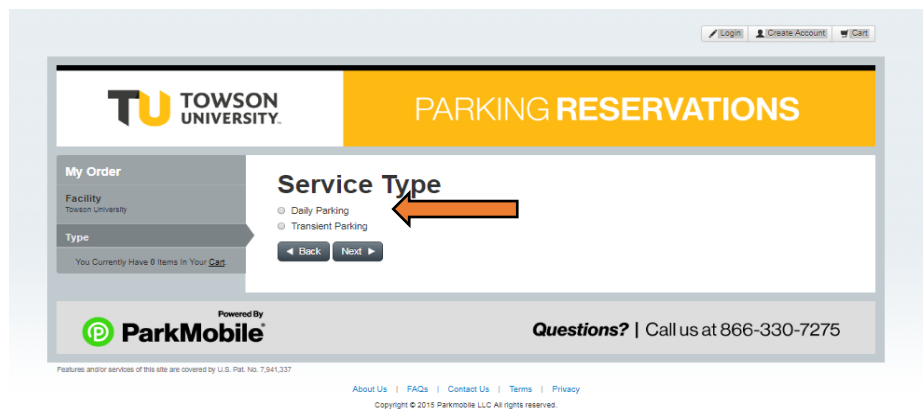
Below are instructions for your guest to obtain a ParkMobile Reservation permit:

- Go to the website: <http://towson.pmreserve.com> to obtain your department guests permit. (You cannot access through the ParkMobile app) **Please note:** *You do not have to create an account, if you choose not to create an account, go directly to <http://towson.pmreserve.com>, then choose "daily parking" and when prompted, select "Guest Checkout."*
- Click on **Create Account** at the top right corner, then follow the prompts to create your account. (No credit card information needs to be entered to obtain your guest permit. You will use the code provided by the department when asked for the "Access Code".
- Once your account is created, an email will be sent to you to activate your account. After the account has been successfully activated you will return to the main page (<https://towson.pmreserve.com/>)



To obtain your guest permit, please follow the instructions below:

- On the main page (<https://towson.pmreserve.com/>) select the **Daily Parking** option, click "Next".



- **Select the Date** that you plan to come to campus, click "Next".
- The next screen is the **Select Service** page. You will need to enter your **Access Code**, which is the parking code provided by the department.

TU TOWSON UNIVERSITY **PARKING RESERVATIONS**

My Order
 Facility: Towson University
 Type: Daily Parking
 Date & Service Option: 07/01/2019 Standard Auto
 Select Service: You Currently Have 0 Items In Your Cart

Select Service
 Enter Access Code(s) Below
 Please enter appropriate Access Code(s) below to gain access to restricted services.
 Or return to the previous page to try other services.

Access Code(s): **←**

Alternative Transportation Permit *
 Alternative Transportation at Towson University
 Quantity:
 VERIFY LICENSE PLATE IS ACCURATE. TU permit required M-Th 6am - 8pm and Fri 6am - 3pm. For parking & shuttle information & regulations, go to www.towson.edu/parking.
 \$0.00 includes all applicable fees & taxes

* Indicates Access Code Restricted Product(s)
 ←

Powered By **ParkMobile** **Questions? | Call us at 866-330-7275**

- After you enter the access code, click **Update** to display available permit options.
- Select the permit type best suited for the time and location of your visit.
- Click **Add to Cart**.
- Verify permit date in **Shopping Cart** is accurate. (This should be the day that you are visiting the campus.)
- Leave "Promo Codes" section blank
- Select "Sign In" if you have an existing account. If you do not have an account, you can simply choose "Guest Checkout."
- Under **Billing Information**, please complete the (*) items. *The department will be charged for your parking. The information is used to provide you with a confirmation of your permit & general parking information.*
- On the **Finalize Order** screen, at the bottom of the page you will see the **Vehicle Information** section. Enter vehicle information or if information has already been entered and saved previously, select the vehicle that you will drive to campus from the drop down list.
 - **Please note:** if you are using a car that is not on the list, then click the box that reads **"Use a New or Different Vehicle,"** then enter the information for that vehicle.)
 - Enter the vehicle make, model or color— or "NA" if that information is not available.
 - Please ensure you enter the correct license plate and state information, as this will be used to verify you have a parking permit while on campus.

Vehicle Information
 Please provide information on your vehicle

Vehicle Make * **←**
Chery, Ford, Toyota...

Vehicle Model *
VOL, F150, GT-85...

Vehicle Color *

Vehicle Plate *

Vehicle State/Province *

Create User Account
 Access your orders from our microsite and complete future orders more quickly. Click the checkbox below to set up your account. The next time you visit, login to your account using your email address and password. Skip this step to complete your purchase without creating a user account.
 Create Account?

Terms & Conditions
 I have read and agree to the Parkmobile [Terms & Conditions](#). **←**

Powered By **ParkMobile** **Questions? | Call us at 866-330-7275**

- Check box that you have read & agree to the **Terms and Conditions** of ParkMobile Reservations.
- Review your license plate information for accuracy then click **Complete Purchase**.
- Once you have completed, the purchase you will come to the **Order Summary** page, where you can choose to **View/Print** or **Download Permit (PDF)**. You will NOT need to display the permit while your vehicle is parked on campus.

Order Summary

Congratulations! You will receive an email confirmation with a link to return to this summary page.

Your ePermit is ready for printing! To view and print your ePermit, use the View/Print button below. You must bring your printed ePermit with you to the facility or shuttle. This is your access credential.

Thank you for choosing Towson University!

Payment Information

Order #12605765

Billing Details	Pricing Information	Payment Information								
Johnny Test 8000 York Road Towson, MD US 21252 4107045696 aspann@towson.edu	<table border="1"> <tr> <td>Items</td> <td>\$0.00</td> </tr> <tr> <td>Total</td> <td>\$0.00</td> </tr> </table>	Items	\$0.00	Total	\$0.00	<table border="1"> <tr> <td>Charged to card ending in July 12, 2021 1:20 PM PDT</td> <td>\$0.00</td> </tr> <tr> <td>Total</td> <td>\$0.00</td> </tr> </table>	Charged to card ending in July 12, 2021 1:20 PM PDT	\$0.00	Total	\$0.00
Items	\$0.00									
Total	\$0.00									
Charged to card ending in July 12, 2021 1:20 PM PDT	\$0.00									
Total	\$0.00									

Note about ePermit:

This option allows you to print your permit at home or display on your mobile device where available. Keep this permit in a safe place as you would money. Parkmobile is not responsible for any inconvenience caused by unauthorized duplication. In the event that duplicate copies appear, the operator reserves the right to refuse entry to all permit holders and may credit the original purchaser the face value which will constitute full remuneration.

Order Details

[Download All Permits \(PDF\)](#)

Main Campus Department Guest	Vehicle Information
Aug 18, 2021 (12:00 AM EDT - 11:59 PM EDT) Main Campus at Towson University View/Print Permit Download Permit (PDF) Driving Directions	N/A N/A Color: N/A Plate: CATUTEST123 Passengers: Not Provided



Frequently Asked Questions

Where is my permit valid?

- Your parking permit, through ParkMobile Reservations, is valid, at any **visitor** space, including those restricted to visitors with a "Code," in the Union, Glen, Towson town and West Village Garages. It is also valid in overflow spaces at West Village Garage and the Stadium Lots, (Lots 4, 5, 6, 7 and 8) where the black bordered signs read: "**All TU Permits Valid.**"

Where can I park if I have an accessibility (handicap) plate/placard?

- You may park in any accessible parking space on campus. Please consult a campus map (www.towson.edu/maps)

What if I have to bring another vehicle to campus instead of the one I registered through ParkMobile Reservations?

- If you have to bring another vehicle to campus instead of the one that you registered through ParkMobile Reservations, contact the Parking & Transportation Services Office at upark@towson.edu to cancel the previous reservation. Do not attempt to park a car on campus that is not registered. This could result in a citation.

For more information please visit

<https://www.towson.edu/parking/visitors/> or call 410-704-PARK.

The screenshot shows a digital parking permit from ParkMobile. At the top, it says "ParkMobile A Smarter Way to Park" and "ePermit". The permit is for "TOWSON UNIVERSITY" and is a "Main Campus Department Guest" permit. The permit details are: Enter July 12, 2021 12:00 AM EDT, Exit July 12, 2021 11:59 PM EDT, Facility Towson University, and Lot Main Campus. A QR code is visible on the right with the number 197280416. Below the permit details, it lists: Guest Name John Doe, Vehicle Chevy Tahoe, and Plate 43DDS (CA). Below the permit, there is a message: "This is your parking permit. Please bring this entire page to the parking facility. Use of services remains subject to the terms & conditions of the Parkmobile microsite." To the left of this message is a campus map with a "VISITOR PARKING" sign. To the right is a "Welcome to Towson University!" section with permit information and rules. Below the map and text are three signs: "Main Campus Visitor Permit Required" (M-F 6 a.m. - 3 p.m.), "Main Campus Visitor or Overflow Visitor Valid" (M-F 3-8 p.m.), "Overflow ALL TU Permits Valid" (M-F 8 a.m. - 8 p.m., F 6 a.m. - 3 p.m.), and "WVG Overflow ALL TU Permits Valid" (M-F 8 a.m. - 8 p.m., F 6 a.m. - 3 p.m.). At the bottom, there is a QR code and the ParkMobile logo with the tagline "RESERVATIONS MADE SIMPLE".