

# MEMORANDUM OF UNDERSTANDING

## ANNE ARUNDEL COMMUNITY COLLEGE & TOWSON UNIVERSITY

August 1, 2018


### Allied Health B.T.P.S. Degree

Anne Arundel Community College, Arnold, Maryland, and Towson University, agree to follow the articulation of courses outlined in the articulation (course equivalency) document, for completion of requirements for the Bachelor of Technical or Professional Studies degree in Allied Health (Attachment A), which is attached to, and incorporated by reference into, this Memorandum of Understanding (MOU). The following principles guide the operation of this MOU, with the requirements for transfer in specific curricula set forth in Attachment A.

1. Towson University will accept a maximum number of 64 credits from Anne Arundel Community College as outlined in the Attachment A. The number of transferable credits specific to this program is reflected in Attachment A.
2. Students who have completed the Associate of Applied Science Degree in the Medical Assisting program at Anne Arundel Community College may transfer into Towson University's Allied Health program with junior standing provided that the student has completed all courses identified on Attachment A (which is attached to, and incorporated by reference into, this MOU) with a cumulative GPA of 2.00 or higher. Courses completed at Anne Arundel Community College with 300 or 400 level Towson University course equivalencies will transfer as lower-level credit but will satisfy course content as indicated.
3. Only courses in which a grade of C (2.00) or better is earned will apply toward the major at Towson University.
4. In accordance with the MHEC transfer policy pertaining to general education requirements, Towson University will accept the completion of Anne Arundel Community College's general education requirements (GenEds) and students will be required to complete courses at Towson University to satisfy the remaining *University Core* requirements as shown in Attachment A.
5. Towson University recognizes college-level experiential learning gained through previous work, military and/or volunteer service or life experience. Credit for prior learning may also be established through course challenge or standardized credit by examination.
6. Anne Arundel Community College students transferring to Towson University will be given every consideration for financial aid and will be eligible to compete for academic scholarships upon entrance to Towson University subject to stated scholarship deadlines.
7. Both Anne Arundel Community College and Towson University agree to work together to facilitate the transfer of students from Anne Arundel Community College to Towson University to work cooperatively to insure the high quality of the programs at the respective institutions. Transfer of students will be in accordance with policies and procedures of both institutions, as they may be amended from time to time.

8. This MOU will be in effect initially for ten years, beginning *Fall 2018*, with a review every two years by both parties. Any revisions the parties deem necessary must be evidenced in writing and signed by the authorized officials of each institution. The MOU may be terminated by either party for due cause and after adequate notice of not less than six months is given to the other party.
9. Towson University will establish procedures to provide information on the academic progress of Anne Arundel Community College students enrolled as part of this MOU.
10. This MOU, when signed, constitutes the entire agreement between the parties and supersedes all prior agreements and understandings between the parties respecting the matter hereof.

ANNE ARUNDEL COMMUNITY COLLEGE AND TOWSON UNIVERSITY



**Dr. Michael Gavin**  
Vice President for Learning

Date

9/17/18



**Dr. David Vanko**  
Interim Provost and Executive Vice-President  
of Academic Affairs

Date

19 Sept 18

**ANNE ARUNDEL COMMUNITY COLLEGE – MEDICAL ASSISTING A.A.S DEGREE**  
**TOWSON UNIVERSITY – ALLIED HEALTH B.T.P.S. DEGREE**

ANNE ARUNDEL COMMUNITY COLLEGE (AACC)			TOWSON UNIVERSITY (TU)			
COURSE #	COURSE TITLE	CR	TU EQUIVALENCY	CORE	COMMENTS	COURSE ID#
ENG 111 <i>or</i> ENG 115 <i>or</i> ENG 121*	Composition & Intro. to Literature 1 <i>or</i> Comp. & Intro. to Lit. 1 for Non-Native Speakers <i>or</i> Composition and Literature	3	<i>TSEM 102 (waived)</i> ENGL 102 <i>or</i> ENGL 190	1. 2.	<i>Towson Seminar</i> English Composition  (Only ENG 121 is equivalent to TU ENGL 190)	13192 2348 2354
MAT 100 <i>or</i> MAT 133 <i>or</i> MAT 135* <i>or</i> MAT 145*	The Nature of Mathematics <i>or</i> Finite Mathematics <i>or</i> Statistics <i>or</i> Precalculus I	3	MATH 105 <i>or</i> MATH 111 <i>or</i> MATH 231 <i>or</i> MATH 119	3.	Mathematics	4373 4376 4393 4381
CTA 100 <i>or</i> CTP 103	Computing and Information Technology <i>or</i> Theories & Applications of Digital Technology	4	COSC 111	4.	Creativity & Creative Development	13369
COM 111 <i>or</i> COM 116	Fundamentals of Oral Communication <i>or</i> Fund. of Oral Comm. for Non-Native Speakers	3	COMM 131	5.	Arts & Humanities	1221
PSY 111	Introduction to Psychology	3	PSYC 101	6.	Social & Behavioral Sciences	7117
BIO 230	Structure and Function of the Human Body	4	BIOL 10L	7.	Biological & Physical Science w/Lab	11197
				8.	Biological & Physical Science	
				9.	Advanced Writing Seminar	
SOC 111	Introduction to Sociology	3	SOCI 101	10.	Metropolitan Perspectives	13367
				11.	The United States as a Nation	
ENG 112 <i>or</i> ENG 116*	Composition & Intro. to Literature 2 <i>or</i> Comp. & Intro. to Lit. 2 for Non-Native Speakers	0-3	ENGL TLL	12.	Global Perspectives (Must be taken at TU if students take ENG 121)	10267**
				13.	Diversity & Difference	
				14.	Ethical Issues & Perspectives	
<b>Total Applied to TU Core</b>		<b>23-26</b>				
HIT 200	Electronic Health Records	2	USEL TLL			10792
MDA 111	Laws and Ethics for Health Professionals	2	USEL TLL			10792
MDA 113	Medical Terminology	3	BIOL 210			673
MDA 114	Diseases of the Human Body	3	BIOL TLL			10117
MDA 115	Administrative Medical Assisting 1	3	USEL TLL			10792
MDA 117	Administrative Medical Assisting 2	3	USEL TLL			10792
MDA 140	Clinical Medical Assisting 1	6	USEL TLL			10792
MDA 142	Clinical Medical Assisting 2	4	USEL TLL			10792
MDA 274	Professional Seminar	1	USEL TLL			10792
MDA 275	Medical Assisting Practicum	3	USEL TLL			10792
MDA 112	Pharmacology for Health Professions (formerly RXN 211)	3	USEL TLL			10792
General Elective	Only required if students complete ENG 121.	0-3	Depends on choice.		See page 2 for details.	
ACA 100*	Student Success	1	Not Transferable*			
<b>Program Requirements at AACC</b>		<b>34-37</b>	<i>*See page 2 for additional details on course selection.</i>			
<b>Total Degree Requirements</b>		<b>60*</b>	<b>**Requires Course Directive for Core placement.</b>			
<b>Maximum Units in Transfer</b>		<b>64</b>				

ANNE ARUNDEL COMMUNITY COLLEGE – MEDICAL ASSISTING A.A.S DEGREE  
TOWSON UNIVERSITY – ALLIED HEALTH B.T.P.S. DEGREE

## **AACC Course Selection**

### **GENERAL EDUCATION:**

- 1) Students who complete ENG 121 must complete Core 12 Global Perspectives at TU and will be required to complete an additional course in order to complete the minimum of 60 credits for the associate's degree. Because ACA 100 is not transferable, students who complete ENG 121 are encouraged to complete a second 4-credit general education science requirement in order to still transfer 60 credits to TU.
- 2) Students planning to pursue the Science and Professional Preparation track in the Allied Health major should consider the following mathematics general education selection:
  - a. Students may consider MAT 137 College Algebra, MAT 145 Precalculus 1, MAT 146 Precalculus 2, or MAT 151 Accelerated Precalculus as their Mathematics Gen Ed course if they intend to complete PHYS elective options in the track.
  - b. Students may also consider MAT 135 Statistics as their Mathematics Gen Ed course as a possible elective option in the track. NOTE: All major track electives must be approved by an Allied Health advisor.

### **ACA 100/TRANSFERABLE CREDITS:**

- 1) Students who complete the minimum program requirements will only transfer a total of 59 credits to TU because ACA 100 is not transferable. Students should consider completing an additional course if they want to transfer 60 or more credits. TU recommends a second science general education course if students choose to do this.

ANNE ARUNDEL COMMUNITY COLLEGE – **MEDICAL ASSISTING** A.A.S DEGREE

## TOWSON UNIVERSITY – ALLIED HEALTH B.T.P.S. DEGREE

**DEGREE REQUIREMENTS TO BE COMPLETED AT TU****CORE CURRICULUM REQUIREMENTS****15-19 units**

Core 8	Biological and Physical Sciences (Lab or Non-Lab)	3-4 units
Core 9	Advanced Writing Seminar	3 units
Core 11	The United States as a Nation	3 units
Core 12	Global Perspectives <i>(If ENG 112 or 116 is not taken at AACC)</i>	(3 units)
Core 13	Diversity and Difference	3 units
Core 14	Ethical Issues and Perspectives	3 units

**REQUIRED COURSES (ALL TRACKS)****9 units**

HLTH 207	Health Care in the U.S.	<i>(Counted Above)</i>	<i>(3 units)</i>	<b>Core 11 The U.S. as a Nation</b>
AHLT 310	Management for the Allied Health Professional		3 units	
<b>OR</b> AHLT 311	Human Resource Management for Allied Health Professionals			
AHLT 320	Understanding Evidence-Based Practice		3 units	
AHLT 440	Professional Issues in Allied Health	<i>(Counted Above)</i>	<i>(3 units)</i>	<b>Core 9 Advanced Writing Seminar</b>
AHLT 445	Research Methods in Interprofessional Health Studies		3 units	
NURS 416	Cultural Diversity in Health Care	<i>(Counted Above)</i>	<i>(3 units)</i>	<b>Core 13 Diversity &amp; Difference</b>

**REQUIRED FOR TRACK****15 units**

HCMN 441	Legal and Ethical Issues in Health Administration		<i>(3 units)</i>	<b>Core 14 Ethical Perspectives</b>
<b>OR</b> PHIL 361	Biomedical Ethics	<i>(Counted Above)</i>		
AHLT 450	Capstone in Allied Health		3 units	
Track Electives			12 units	

**NOTE:** Students choose one of six tracks: Administration and Management, Advanced Respiratory Therapy, Education, Family Studies, Health Promotion, Wellness, Prevention & Community Health Education, or Science and Professional Preparation. A list of possible course electives for each track is available in the TU catalog. Other course selections are possible, subject to the approval of the program director. All students will complete an ethics course and a capstone course; the required ethics course varies by track. Each student's program of study and the courses they choose must be approved by an Allied Health advisor.

**TOTAL UNITS TO B.T.P.S. DEGREE:****120 UNITS**

AACC Medical Assisting A.A.S. Degree	59
Completion of Core Curriculum at TU	15-19
TU Allied Health Major	24
General Electives	18-22