

MEMORANDUM OF UNDERSTANDING
HARFORD COMMUNITY COLLEGE & TOWSON UNIVERSITY
MAY 20, 2019

ELECTRONIC MEDIA AND FILM B.S. Degree


Harford Community College, Bel Air, Maryland, and Towson University, agree to follow the articulation of courses outlined in the articulation (course equivalency) document, for completion of requirements for the Bachelor of Science degree in Electronic Media and Film (Attachment A), which is attached to, and incorporated by reference into, this Memorandum of Understanding (MOU). The following principles guide the operation of this MOU, with the requirements for transfer in specific curricula set forth in Attachment A.

1. Towson University will accept a maximum number of 64 credits from Harford Community College as outlined in the Attachment A. The number of transferable credits specific to this program is reflected in Attachment A.
2. Students who have completed the Associate of Applied Science Degree in the Mass Communications, Production & Announcing in Electronic Media program at Harford Community College may transfer into Towson University's Electronic Media and Film program with junior standing provided that the student has completed all courses identified on Attachment A (which is attached to, and incorporated by reference into, this MOU) with a cumulative GPA of 2.00 or higher. Courses completed at Harford Community College with 300 or 400 level Towson University course equivalencies will transfer as lower-level credit but will satisfy course content as indicated.
3. Only courses in which a grade of C (2.00) or better is earned will apply toward the major at Towson University.
4. In accordance with the MHEC transfer policy pertaining to general education requirements, Towson University will accept the completion of Harford Community College's general education requirements (GenEds) and students will be required to complete courses at Towson University to satisfy the remaining *University Core* requirements as shown in Attachment A.
5. Towson University recognizes college-level experiential learning gained through previous work, military and/or volunteer service or life experience. Credit for prior learning may also be established through course challenge or standardized credit by examination.
6. Harford Community College students transferring to Towson University will be given every consideration for financial aid and will be eligible to compete for academic scholarships upon entrance to Towson University subject to stated scholarship deadlines.
7. Both Harford Community College and Towson University agree to work together to facilitate the transfer of students from Harford Community College to Towson University to work cooperatively to insure the high quality of the programs at the respective


institutions. Transfer of students will be in accordance with policies and procedures of both institutions, as they may be amended from time to time.

8. This MOU will be in effect initially for ten years, beginning *fall 2019*, with a review every two years by both parties. Any revisions the parties deem necessary must be evidenced in writing and signed by the authorized officials of each institution. The MOU may be terminated by either party for due cause and after adequate notice of not less than six months is given to the other party.
9. Towson University will establish procedures to provide information on the academic progress of Harford Community College students enrolled as part of this MOU.
10. This MOU, when signed, constitutes the entire agreement between the parties and supersedes all prior agreements and understandings between the parties respecting the matter hereof.

HARFORD COMMUNITY COLLEGE AND TOWSON UNIVERSITY



Karen Hays, Ph.D.
Interim Vice President for
Academic Affairs
Date 6/7/19



Melanie Perreault, Ph.D.
Provost and Executive Vice-President
of Academic Affairs
Date 7/3/19

Harford Community College (HCC) A.A.S. Degree: Mass Communications, Production & Announcing in Electronic Media Major
Towson University (TU) B.S. Degree: Electronic Media & Film Major

Harford Community College Course Selections

To receive the benefit of this agreement, students must complete the associate's degree at Harford Community College and follow the course selections outlined on page 1 of this agreement.

HARFORD COMMUNITY COLLEGE			TOWSON UNIVERSITY	
COURSE	COURSE TITLE	CRS.	TU EQUIVALENCY	NOTES
ENG 101	English Composition [GE]	3	ENGL 102	Fulfills Core 2 at TU.
CMST 101	Speech Fundamentals [GI]	3	COMM 131	Fulfills Core 4 at TU.
CIS 102	Introduction to Information Sciences [GI]	3	COSC 111	Fulfills Core 4 at TU.
MUS 222	Popular Music of the United States [GH] [D]	3	MUSC TLL	Fulfills Core 13 at TU.
MC 105 or MC 206	Introduction to Journalism [GH] or History of Film [GH]	3	MCOM 101 EMF T13	Fulfills Core 11 at TU. Lower-level version of upper-level TU program requirement.
Science	Biological/ Physical Science Elective [GL]	4	Varies by choice	Fulfills Core 7 at TU.
Social Science	Behavioral/ Social Science Elective [GB]	3	Varies by choice	Fulfills Core 6 at TU.
Mathematics	Mathematics elective [GM]	3-4	Varies by choice	Fulfills Core 3 at TU.
General Education Units Applied to TU Core		25-26	Core 1 - Towson Seminar - is waived for all transfer students	
MC 101	Introduction to Electronic Media	3	EMF 140	TU EMF screening course, recommended grade B or higher.
MC 102	Audio Production	3	EMF 265	TU program requirement.
MC 103	Television Studio Production	3	EMF TLL	
MC 104	Electronic Media Performance	3	EMF T75	TU program requirement.
MC 201	Writing for the Electronic Media	3	EMF 120	TU EMF screening course, recommended grade B or higher.
MC 203	Advanced Audio Production	3	EMF TLL	
MC 204	Video Production and Editing	3	EMF 221	TU EMF screening course, recommended grade B or higher.
MC 207	Digital Video I	3	EMF 222	TU program requirement.
MC 283	Field Project: Announcing/ Production in Electronic Media	3	EMF F60	Lower-level version of upper-level TU program requirement.
General Elective	General Elective	3	Varies by choice	
General Elective	General Elective	3	Varies by choice	
Physical Education	Physical Education Elective	1	PHEA TLL	
Physical Education	Physical Education Elective	1	PHEA TLL	
Program Requirements at HCC		35		
Total Degree Requirements Completed at HCC		60	Students may transfer a maximum of 64 credits.	

Course Selections

Students should choose either **MC 105** or **MC 206** for their Program elective in order to satisfy **Core area #11** at TU. Students who plan to transfer into the Film and Media concentrations or Film/Video/Digital Media concentrations at TU should complete MC 206 at HCC. If MC 105 or MC 206 is not completed at HCC, students will be need to complete an additional Core requirement at TU.

Students are encouraged to consider the following choices for their general electives:

- MC 293** Independent Media Project, which will be an enrichment course for students at HCC. TU accepts this course as a lower-level elective.
- MC 206** History of Film *if not taken for general education.*

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3. **General education elective(s)** in the **Behavioral & Social Sciences** and/or **Biological/ Physical Sciences** categories. This would reduce the number of Core Curriculum courses students must complete at TU. Students should consult with the HCC catalog for the complete list of general education courses offered.

Towson University Degree Requirements

Admission to the Electronic Media & Film major (all concentrations)

Participating students should follow all recommendations on this partnership agreement to facilitate their seamless admission to the Electronic Media & Film (EMF) major. Admission is competitive and based on these determinants:

1. All students must first attain a 3.00 GPA in the three required courses: **EMF 120, EMF 140, and EMF 221**. These courses are completed in transfer at HCC (see page 1 of this document).
2. Students must formally declare a concentration within their pre-EMF major. Choices include **Radio/Audio, Film & Media Studies, and Film/Video/Digital Media Concentrations**.
3. Students should complete the EMF Declaration of Eligibility Application and submit to the EMF department. This also includes the creation and submission of a 500-word creative essay.

CORE Curriculum requirements:

			15 Units
	CORE 8	<i>Biological and Physical Science (Non-Lab)</i>	3
EMF 377	CORE 9	Broadcast/ Film Writing	3
	CORE 10	<i>Metropolitan Perspectives</i>	3
	CORE 12	<i>Global Perspectives</i>	3
	CORE 14	<i>Ethical Perspectives</i>	3

Students must fulfill the requirements in one of the three concentrations:

21-24 Units

1. **Radio/Audio Concentration requirements:** **24 Units**

EMF 311	History of Electronic Media	3
EMF 355	Electronic Media and Film Law and Regulation	3
EMF 365	Audio Production II	3
Four courses as approved by the EMF department, indicated in the TU Undergraduate Catalog.		12
One additional EMF courses.		3
2. **Film & Media Studies Concentration requirements:** **21-24 Units**

EMF 311	History of Electronic Media	3
EMF 313**	History of Film	0-3
<i>**if not taken as MC 206 at Harford Community College</i>		
EMF 364	Aesthetics of Film and Electronic Media	3

Media Studies Electives:
Two courses as approved by the EMF department, indicated in the TU Undergraduate Catalog. 6

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Electives:

Three courses as approved by the EMF department, indicated in the TU Undergraduate Catalog. 9

3. Film/Video/Digital Media Concentration requirements:	21-24 Units
EMF 275 Principles of Film and Video Editing	3
EMF 311 or History of Electronic Media or	
EMF 313** History of Film	0-3
<i>**if not taken as MC 206 at Harford Community College</i>	
EMF 367 or Narrative Filmmaking or	
EMF 373 Electronic Field Production	3

Media Electives:

Two courses as approved by the EMF department, indicated in the TU Undergraduate Catalog. 6

Intermediate Production:

Two courses as approved by the EMF department, indicated in the TU Undergraduate Catalog. 6

Advanced Production:

One course as approved by the EMF department, indicated in the TU Undergraduate Catalog. 3

ADDITIONAL BACHELOR'S DEGREE REQUIREMENTS:

- A C (2.0) or higher is required in all major courses
- A cumulative grade point average (GPA) of 2.0 is required
- 32 units of the bachelor's degree must be completed at the upper level (courses numbered 300 or above)

Degree Completion Summary:

TOTAL UNITS REQUIRED FOR B.S. DEGREE	120 UNITS
Harford CC Mass Communications: Production & Announcing A.A.S. Degree	60
Completion of Core Curriculum at TU	15
Completion of EMF major at TU	21-24
General electives at TU*	21-24

* Elective credits may also be satisfied by completing additional major electives and their prerequisites or adding a minor.