

Students may earn credit toward the Honors Experiential and Advanced Learning curriculum category through a number of course options, including:

• Study Abroad courses

Note: If you are taking an upper-level Honors seminar at TU (e.g. HONR370) you do **not** need to submit this form.

STUDY ABROAD APPLICATION INSTRUCTIONS (EFFECTIVE 11/1/2021)

In order to receive credit toward the completion of your Honors College requirements through Study Abroad you **must** submit this form first, including all required documents, and follow all subsequent timelines for the completion of these options <u>before you commit to the course</u>.

<u>**DEADLINES:**</u> Submit via Docusign by **5:00 pm on the last day of the Change of Schedule period** for fall, minimester, spring and summer enrollment. Proposals submitted after the deadline will normally not be accepted. Proposals submitted after the deadline will normally not be accepted.

<u>Step 1:</u> The <u>Study Abroad Experiential and Advanced Learning Approval</u> must be started by the student for STUDY ABROAD Experiential and Advanced Learning opportunities (other than Upper-Level Honors Seminars). Study Abroad students must submit a .doc or PDF with the following information:

- * Name
- * Country & Institution or program of Study Abroad (e.g. United Kingdom, University of Leeds)
- * Course title(s)
- * Number of credits expected to earn
- * Semester & vear
- * TU program name & name of the instructor, if applicable.

<u>Step 2:</u> Docusign goes to the Honors Faculty Director for review and approval/decline. *Students will be automatically notified of the decision via the Docusign form via their student email. This document will usually be processed within two weeks of receipt during the regular school year.*

Students are normally required to present their work in the semester immediately following the course(s). If you are graduating in the same semester that you are taking the course you must present at CSL in your final semester. Please contact the HC Faculty Director, Dr. Alison McCartney (amccartney@towson.edu) to discuss that situation. Please confirm the term in which you are presenting your Honors Experiential and Advanced Learning experience at the Celebration of Scholarship & Learning (CSL) event.

The course will NOT count for HC Experiential & Advanced Learning credit until the oral presentation and poster are satisfactorily completed at the Honors College CSL Event. A block will be placed on your record and graduation clearance until this component is fulfilled.

The Honors College offers a limited number of scholarships for Honors students going abroad each term. Find out more here: *towson.edu/honors/academics/experiential/abroad.html*