MEMORANDUM OF UNDERSTANDING
ANNE ARUNDEL COMMUNITY COLLEGE & TOWSON UNIVERSITY
August 1, 2018

Allied Health B.T.P.S. Degree

Anne Arundel Community College, Arnold, Maryland, and Towson University, agree to follow the articulation of courses outlined in the articulation (course equivalency) document, for completion of requirements for the Bachelor of Technical or Professional Studies degree in Allied Health (Attachment A), which is attached to, and incorporated by reference into, this Memorandum of Understanding (MOU). The following principles guide the operation of this MOU, with the requirements for transfer in specific curricula set forth in Attachment A.

1. Towson University will accept a maximum number of 64 credits from Anne Arundel Community College as outlined in the Attachment A. The number of transferable credits specific to this program is reflected in Attachment A.

2. Students who have completed the Associate of Applied Science Degree in the Health Information Technology program at Anne Arundel Community College may transfer into Towson University's Allied Health program with junior standing provided that the student has completed all courses identified on Attachment A (which is attached to, and incorporated by reference into, this MOU) with a cumulative GPA of 2.00 or higher. Courses completed at Anne Arundel Community College with 300 or 400 level Towson University course equivalencies will transfer as lower-level credit but will satisfy course content as indicated.

3. Only courses in which a grade of C (2.00) or better is earned will apply toward the major at Towson University.

4. In accordance with the MHEC transfer policy pertaining to general education requirements, Towson University will accept the completion of Anne Arundel Community College's general education requirements (GenEds) and students will be required to complete courses at Towson University to satisfy the remaining *University Core* requirements as shown in Attachment A.

5. Towson University recognizes college-level experiential learning gained through previous work, military and/or volunteer service or life experience. Credit for prior learning may also be established through course challenge or standardized credit by examination.

6. Anne Arundel Community College students transferring to Towson University will be given every consideration for financial aid and will be eligible to compete for academic scholarships upon entrance to Towson University subject to stated scholarship deadlines.

7. Both Anne Arundel Community College and Towson University agree to work together to facilitate the transfer of students from Anne Arundel Community College to Towson University to work cooperatively to insure the high quality of the programs at the

respective institutions. Transfer of students will be in accordance with policies and procedures of both institutions, as they may be amended from time to time.

8. This MOU will be in effect initially for ten years, beginning *Fall 2018*, with a review every two years by both parties. Any revisions the parties deem necessary must be evidenced in writing and signed by the authorized officials of each institution. The MOU may be terminated by either party for due cause and after adequate notice of not less than six months is given to the other party.

9. Towson University will establish procedures to provide information on the academic progress of Anne Arundel Community College students enrolled as part of this MOU.

10. This MOU, when signed, constitutes the entire agreement between the parties and supersedes all prior agreements and understandings between the parties respecting the matter hereof.

ANNE ARUNDEL COMMUNITY COLLEGE AND TOWSON UNIVERSITY

Dr. Michael Gavin
Vice President for Learning

Date ___9/17/18___

Dr. David Vanko
Interim Provost and Executive Vice-President
of Academic Affairs

Date ___19 Sept 18___

ANNE ARUNDEL COMMUNITY COLLEGE – HEALTH INFORMATION TECHNOLOGY A.A.S DEGREE
TOWSON UNIVERSITY – ALLIED HEALTH B.T.P.S. DEGREE

ANNE ARUNDEL COMMUNITY COLLEGE (AACC)			TOWSON UNIVERSITY (TU)				
COURSE #	COURSE TITLE	CR	TU EQUIVALENCY	CORE	COMMENTS		COURSE ID#
			TSEM 102 (waived)	**1.**	*Towson Seminar*		*13192*
ENG 111 *or* ENG 115 *or* ENG 121*	Composition & Intro. to Literature 1 *or* Comp. & Intro. to Lit. 1 for Non-Native Speakers *or* Composition and Literature	3	ENGL 102 *or* ENGL 190	**2.**	**English Composition** *(Only ENG 121 is equivalent to TU ENGL 190)*		2348 2354
MATH	Mathematics Gen Ed	3-4	Depends on choice.	**3.**	**Mathematics**		
CTP 103 *or* CTA 100	Theories & Applications of Digital Technology *or* Computing and Information Technology	4	COSC 111	**4.**	**Creativity & Creative Development**		13369
COM 111	Fundamentals of Oral Communication (AH Gen Ed)	3	COMM 131	**5.**	**Arts & Humanities**		1221
S/B	Social & Behavioral Gen Ed*	3	Depends on choice.	**6.**	**Social & Behavioral Sciences**		
BIO 231 *or* BIO 233	Human Biology 1 *or* Anatomy and Physiology 1	4	BIOL 221 *and* BIOL 221L	**7.**	**Biological & Physical Science w/Lab**		13248** 13249**
BIO 232 *or* BIO 234	Human Biology 2 *or* Anatomy and Physiology 2	4	BIOL 222 *and* BIOL 222L	**8.**	**Biological & Physical Science**		13250** 13251**
				9.	**Advanced Writing Seminar**		
HLTH	Health/Fitness/Wellness Gen Ed	3	Depends on choice.	**10.**	**Metropolitan Perspectives**		
				11.	**The United States as a Nation**		
ENG 112 *or* ENG 116*	Composition & Intro. to Literature 2 *or* Comp. & Intro. to Lit. 2 for Non-Native Speakers	0-3	ENGL TLL	**12.**	**Global Perspectives** *(Must be taken at TU if students take ENG 121)*		10267**
				13.	**Diversity & Difference**		
				14.	**Ethical Issues & Perspectives**		
Total Applied to TU Core		**27-31**					
MDA 113	Medical Terminology	3	BIOL 210				13666
MDA 114	Diseases of the Human Body	3	BIOL TLL				10117
HIT 111	Introduction to Health Information Technology 1	3	USEL TLL				10792
MDA 112	Pharmacology for Health Professions	3	USEL TLL				10792
HIT 112	Healthcare Stat.& Quality/Performance Improvement	4	USEL TLL				10792
HIT 113	Introduction to Health Information Technology 2	2	USEL TLL				10792
HIT 217	Introduction to ICD Coding	3	USEL TLL				10792
HIT 218	Introduction to CPT/HCPCS Coding	3	USEL TLL				10792
HIT 220	Legal Aspects of Health Information Management	3	USEL TLL				10792
HIT 221	Advanced Coding	3	USEL TLL				10792
HIT 222	Reimbursement Methodologies	3	USEL TLL				10792
HIT 276	Health Information Technology Practicum	3	USEL TLL				10792
Program Requirements at AACC		**36**					
Total Degree Requirements		**63-67**					
Maximum Units in Transfer		**64**					

*See page 2 for course selection details.

**Requires Course Directive for Core placement.

ANNE ARUNDEL COMMUNITY COLLEGE – HEALTH INFORMATION TECHNOLOGY A.A.S DEGREE
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AACC Course Selection

GENERAL EDUCATION:

1) Students who complete ENG 121 instead of ENG 111-112 or ENG 115-116 will be required to complete Core 12 Global Perspectives at TU.
2) Students must take a designated Diversity course in order to satisfy AACC's general education requirements. Students should choose a Diversity course as their Social and Behavioral Science Gen Ed course unless noted in the below suggestions.

The following suggestions are based on prerequisites of elective course options or possible electives for certain tracks. Specific elective and prerequisite information can be found in the TU catalog. Application of any course to a track's electives must be approved by an Allied Health advisor. Students interested in the following tracks may consider these course recommendations:

Administration/Management Track: Students may consider choosing either ECO 211 Principles of Economics 1 or ECO 212 Principles of Economics 2 as their Social and Behavioral Science Gen Ed course in order satisfy prerequisites for upper-level ECON or MKTG elective options in this track. **NOTE:** Students who choose to complete either ECO 211 or ECO 212 as their Social and Behavioral Science Gen Ed course must choose a designated Diversity course as their Health/Fitness/Wellness Gen Ed course in order to satisfy AACC's general education requirements.

Education Track: Students may consider choosing HLTH 101 as their Health/Fitness/Wellness Gen Ed course in order to satisfy the prerequisite of some HLTH elective options in the track.

Health Promotion, Wellness, Prevention & Community Health Track:
1) Students may consider SOC 111 Introduction to Sociology as their Social and Behavioral Science Gen Ed course in order to satisfy prerequisites for upper-level GERO, SOCI, or WMST electives options in the track. Students may otherwise consider PSY 111 Introduction to Psychology or PSY 211 Developmental Psychology as their Social and Behavioral Science Gen Ed course in order to partially satisfy prerequisites for upper-level PSYC elective options in the track. **NOTE:** Students who choose PSY 111 must choose a designated Diversity course for their Health/Fitness/Wellness Gen Ed requirement in order to satisfy AACC's general education requirements.
2) Students may consider choosing HEA 111 Personal and Community Health as their Health/Fitness/Wellness Gen Ed course in order to satisfy the prerequisite of some HLTH elective options in the track. **NOTE:** Students who take HEA 111 must choose a designated diversity course for the Social and Behavioral Science Gen Ed requirement and should not complete PSY 111 as noted in the first suggestion.

Science and Professional Preparation Track:
1) Students may consider MAT 137 College Algebra, MAT 145 Precalculus 1, MAT 146 Precalculus 2, or MAT 151 Accelerated Precalculus as their Mathematics Gen Ed course if they intend to complete PHYS elective options in the track. Students may also consider MAT 135 Statistics as their Mathematics Gen Ed course as a possible elective option in the track. **NOTE:** All major track electives must be approved by an Allied Health advisor.
2) Students may consider PSY 111 Introduction to Psychology or PSY 211 Developmental Psychology as their Social and Behavioral Science Gen Ed course in order to partially satisfy prerequisites for upper-level PSYC elective options in the track. PSY 211 may also satisfy elective credit in the track, subject to approval by an Allied Health advisor. **NOTE:** Students who choose PSY 111 must choose a designated Diversity course for their Health/Fitness/Wellness Gen Ed requirement in order to satisfy AACC's general education requirements.

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DEGREE REQUIREMENTS TO BE COMPLETED AT TU

CORE CURRICULUM REQUIREMENTS   **12-15 units**

Core 9	Advanced Writing Seminar	*(AHLT 440)*	
Core 11	The United States as a Nation	*(HLTH 207)*	3 units
Core 12	Global Perspectives	**(If ENG 112 or 116 is not taken at AACC)**	3 units
Core 13	Diversity and Difference	*(NURS 416)*	0-3 units
Core 14	Ethical Issues and Perspectives	*(HCMN 441 or PHIL 361)*	3 units
			3 units

REQUIRED COURSES (ALL TRACKS)   **9 units**

HLTH 207	Health Care in the U.S.	*(Counted Above)*	*(3 units)*	*Core 11 The U.S. as a Nation*
AHLT 310	Management for the Allied Health Professional		3 units	
OR AHLT 311	Human Resource Management for Allied Health Professionals			
AHLT 320	Understanding Evidence-Based Practice		3 units	
AHLT 440	Professional Issues in Allied Health *(Counted Above)*		*(3 units)*	*Core 9 Advanced Writing Seminar*
AHLT 445	Research Methods in Interprofessional Health Studies		3 units	
NURS 416	Cultural Diversity in Health Care *(Counted Above)*		*(3 units)*	*Core 13 Diversity & Difference*

REQUIRED FOR TRACK   **15 units**

HCMN 441	Legal and Ethical Issues in Health Administration		*(3 units)*	*Core 14 Ethical Perspectives*
OR PHIL 361	Biomedical Ethics	*(Counted Above)*		
AHLT 450	Capstone in Allied Health		3 units	
Track Electives			12 units	

NOTE: Students choose one of six tracks: Administration and Management, Advanced Respiratory Therapy, Education, Family Studies, Health Promotion, Wellness, Prevention & Community Health Education, or Science and Professional Preparation. A list of possible course electives for each track is available in the TU catalog. Other course selections are possible, subject to the approval of the program director. All students will complete an ethics course and a capstone course; the required ethics course varies by track. Each student's program of study and the courses they choose must be approved by an Allied Health advisor.

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TOTAL UNITS TO B.T.P.S. DEGREE: 120 UNITS

AACC Health Information Technology A.A.S. Degree	**63-64**
Completion of Core Curriculum at TU	**12-15**
TU Allied Health Major	**24**
General Electives	**17-21**

Additional Bachelor's Degree Requirements:

- *A C (2.0) or higher is required in all major and minor courses.*
- *A cumulative grade point average (GPA) of 2.0 is required.*
- *32 units of the bachelor's degree must be completed at the upper level (courses numbered 300 or above).*