

# **Program Transfer Agreement**

## **Harford Community College & Towson University**

### **Bachelor of Science (B.S.) Degree in Family and Human Services (2024-2029)**


Harford Community College, a community college located in Bel Air, Maryland, and Towson University, a four-year public institution located in Towson, Maryland, agree to follow the articulation of courses outlined in the articulation (course equivalency) document, for completion of the requirements for Towson University's Bachelor of Science degree in Family and Human Services (Attachment A), which is attached to, and incorporated by reference into, this Program Transfer Agreement. The following principles guide the operation of this Program Transfer Agreement, with the requirements for transfer in specific curricula set forth in Attachment A.

1. Students who have completed the Associate of Arts degree in Sociology may transfer into Towson University's Bachelor of Science in Family and Human Services program with junior standing provided that the student has completed all courses identified in Attachment A with a cumulative GPA of 2.00 or higher. Courses completed at Harford Community College with 300 or 400 level Towson University course equivalencies will transfer as lower-level credit but will satisfy course content as indicated.
2. Only Harford Community College courses in which a grade of C (2.00 GPA) or better is earned will apply toward the major at Towson University.
3. The number of transferable Harford Community College credits specific to the Bachelor of Science in Family and Human Services program is reflected in Attachment A. The standard credit weighting for Harford Community College's Associate of Arts degree in Sociology is 60 credits. Towson University will accept a maximum number of 64 transfer credits from Harford Community College toward the fulfillment of the 120 credit hours required for baccalaureate completion.
4. In accordance with the Maryland Higher Education Commission's credit transfer policy pertaining to general education requirements, Towson University will accept the completion of Harford Community College's general education requirements and students will be required to complete additional courses at Towson University to satisfy the remaining Core Curriculum requirements as shown in Attachment A.
5. Towson University recognizes college-level experiential learning gained through previous work, military and/or volunteer service or life experience. Credit for prior learning may also be established through course challenge or standardized credit by examination.

6. Harford Community College students transferring to Towson University will be given every consideration for financial aid and will be eligible to compete for academic scholarships upon entrance to Towson University subject to stated scholarship deadlines.
7. Both Harford Community College and Towson University agree to work together to facilitate the transfer of students from Harford Community College to Towson University to work cooperatively to ensure the high quality of the programs at the respective institutions. Transfer of students will be in accordance with the policies and procedures of both institutions, as they may be amended from time to time.
8. This Program Transfer Agreement will be in effect initially for five years, beginning with the commencement of the *Spring 2024 semester* and ending after the *Spring 2029 semester*, with a review every year by both parties. Any revisions the parties deem necessary must be evidenced in writing and signed by the authorized officials of each institution. The Program Transfer Agreement may be terminated by either party for due cause and after adequate notice of not less than six months is given to the other party.
9. Towson University will provide information on the academic progress of Harford Community College transfer students enrolled under the terms of this Program Transfer Agreement upon request by Harford Community College and in compliance with the provisions of the Family Educational Rights and Privacy Act (FERPA) and applicable Towson University policies and procedures.
10. This Program Transfer Agreement, when signed, constitutes the entire agreement between the parties and supersedes all prior agreements and understandings between the parties respecting the matter hereof.

**HARFORD COMMUNITY COLLEGE AND TOWSON UNIVERSITY**

Diane N. Ryan  
Diane N. Ryan (Mar 22, 2024 10:33 EDT)  
**Dr. Diane Ryan**  
Vice President  
Academic Programs

  
**Dr. Melanie Perreault**  
Provost and Executive Vice President for  
Academic Affairs

Date: Mar 22, 2024

Date: 3/1/24

## 2+2 Articulation Agreement for Harford Community College and Towson University

**Associate's Degree:** A.A. in Sociology

**Bachelor's Degree:** B.S. in Family & Human Services

**Effective Term:** Spring 2024

### Section 1: Course Completion Plan for Harford Community College

This section outlines the courses to satisfy Harford Community College (HCC) general education and program requirements in order to complete both HCC and Towson University (TU) degrees within a total of four years and earn the minimum required 120 units/credits.<sup>1</sup> The following tables do not include any nontransferable or prerequisite coursework outside of the curriculum.

Table 1: HCC General Education Courses Applied to TU Core Curriculum

HCC Requirement	HCC Course to Take	Credits	TU Equivalent Course
English Composition	ENG 101 English Composition (GE)	3	ENGL 102 Writing for a Liberal Education
Mathematics	MATH 216 Introduction to Statistics (GM) (see advisor)	4	MATH 231 Basic Statistics
Arts & Humanities	Arts/Humanities Elective (GH)	3	Equivalency will vary by course
Arts & Humanities	Arts/Humanities Elective (GH)	3	Equivalency will vary by course
Behavioral and Social Sciences	PSY 101 General Psychology (GB)	3	PSYC 101 General Psychology
Behavioral and Social Sciences	SOC 101 Introduction to Sociology (GB)	3	SOCI 101 Introduction to Sociology
Biological & Physical Sciences	BIO 100 Fundamentals of Biology (GL)	4	BIOL 120 Principles of Biology Lecture BIOL 120L Principles of Biology Lab
Biological & Physical Sciences	BIO 120 General Biology (GL)	3	BIOL 200 Introduction to Cellular Biology and Genetics Lecture BIOL 200L Introduction to Cellular Biology and Genetics Lab

### HCC general education credits: 26

Completing the courses above will satisfy the general education program at HCC. TU will transfer these courses without a course-by-course match to the Core Curriculum requirements. See section 2 for details.

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<sup>1</sup> Note that Harford Community College awards academic “credit” for its courses, whereas Towson University uses the term “unit” in reference to the credit hour weighting assigned to its undergraduate courses. For the purposes of this articulation agreement, the terms “credit” and “unit” are interchangeable.

Table 2: HCC Program Requirements and Electives Applied to TU Degree

HCC Requirement	HCC Course to Take	Credits	TU Equivalent Course
Program Requirement	CMST 101 Speech Fundamentals (GI)	3	COMM 131 Speech Fundamentals
Program Requirement	ENG 109 English Composition: Research Writing	3	ENGL TLL English Lower-Level Elective
Program Requirement	SOC 102 Social Problems (GB) (D)	3	SOCI 249 Social Problems
Program Requirement	SOC 201 Marriage and the Family (GB)	3	FMST 101 Introduction to Family Studies
General Sociology Track Electives	Choose any four courses listed as an approved option in the HCC catalog	12	Equivalency will vary by course
Physical Education Electives	Physical Education Electives	2	PHEA TLL Physical Education Lower-Level Elective
History Elective	History Elective (GB)	3	Equivalency will vary by course
General Elective	EDUC 103 The Young Child	3	ECED 201 Early Childhood Development and Intervention
General Elective	PSY 214 Human Development Across the Life Span	3	PSYC 203 Human Development

- **HCC program requirements and elective credits applied to the TU degree: 35 credits**
- **Total HCC credits applied to the TU Core Curriculum to fulfill TU general education requirements: 37 credits (includes courses taken at HCC to meet general education requirements [see Table 1] and program requirements [see table 2] for the A.A. degree)**
- **Total HCC credits transferred to TU: 60-64**

While HCC’s A.A. degree in Sociology is 60 credits, TU recommends that HCC students take MATH 216 Introduction to Statistics at HCC, as this will fulfill the Family & Human Services major requirement of MATH 231 Basic Statistics at TU. HCC students who take MATH 216 will transfer 61 credits into TU’s degree program. HCC students may transfer a maximum of 64 credits toward TU’s B.S. degree in Family & Human Services program. The application of these additional credits beyond the 60-credit standard, excluding HCC students who take MATH 216 and transfer in 61 credits (as noted above), will be determined by TU on an individual case-by-case basis. If students do not adhere to the courses outlined above in Tables 1 and 2, they are not guaranteed completion of the bachelor’s degree in two years. Refer to section 2 for specific course details and transfer planning information.

## Section 2: HCC Course Selection & Transfer Details

This section explains any specific course selections made in section 1 and provides transfer planning guidance specific to this degree plan. Students must follow the course selections outlined in this document. If students do not complete any or all of the courses outlined in this agreement, they will be required to complete outstanding requirements at TU.

### GENERAL EDUCATION

Students must take the following course for their general education requirement. Students must earn a minimum grade of C in the following course to satisfy a TU major requirement.

- **Mathematics Elective:** It is recommended to take **MATH 216 Introduction to Statistics (GM)** to satisfy the major requirement of **MATH 231 Basic Statistics** at TU. Students who do not complete MATH 216 at HCC must complete MATH 231 or MATH 237 or ECON 205 or PSYC 212 or FMST 285 or SOCI 212 at TU. TUNE students may need to take these courses at TU's main campus. Students taking MATH 216 at HCC will transfer with a total of 61 credits.

The following information explains the transfer of students' general education courses:

- TU will recognize the courses in Table 1 (see section 1) as a completed general education program. Students will receive a core package that satisfies most of the TU Core Curriculum without the need for course-by-course placement in specific Core Curriculum requirements.
- Students entering into this agreement will need to complete two Core Curriculum requirements at TU: Advanced Writing Seminar (Core 9) and Ethical Issues & Perspectives (Core 14). Students not completing the courses listed in Tables 1 and 2 above will be required to complete additional Core Curriculum requirements at TU.

### PROGRAM REQUIREMENTS

Students must take the following courses in order to also satisfy required courses in the major at TU. Students must earn a C or better in all courses.

- **SOC 102 Social Problems (GB) (D)** to satisfy the major requirement of **SOCI 249 Social Problems**.
- **SOC 201 Marriage and the Family (GB)** to satisfy the major requirement of **FMST 101 Introduction to Family Studies**.

### PROGRAM ELECTIVES

Students must take the following courses in order to also satisfy required courses in the major at TU. Students must earn a minimum grade of C in each of the following courses.

- **EDUC 103 The Young Child** to satisfy the major requirement of **ECED 201 Early Childhood Development & Intervention**.
- **PSY 214 Human Development Across the Life Span** to satisfy the major requirement of **PSYC 203 Human Development**.

## Section 3: Degree Requirements to be Completed at TU

This section outlines the degree requirements for students transferring into the B.S. in Family & Human Services. Refer to section 4 for additional major requirements, recommendations, and university-wide degree requirements.

### **CORE CURRICULUM REQUIREMENTS: 6 UNITS**

\*Core 9 Advanced Writing Seminar (3 units) (this will be satisfied by FMST 485 Research Methods in Family Studies in the major)  
Core 14 Ethical Issues & Perspectives (3 units) (this will be satisfied by FMST 325 Ethics in Human Service in the major)

### **MAJOR FOUNDATION COURSES: 24 UNITS**

FMST 301 Family Relationships (3 units)

FMST 302 Family Theories (3 units)

FMST 303 Contemporary Trends in Family Policy (3 units)

FMST 305 Parent-Child Relationships Across the Lifespan (3 units)

\*FMST 490 Family Life Education Methodology (3 units)

Select one of the following for 3 units:

- \*FMST 307 Family Health Issues
- \*FMST 310 Lesbian, Gay, Bisexual, and Transgender Families
- \*FMST 311 African American Families
- \*FMST 360 Diversity, Culture, and Team Dynamics
- FMST 430 Case Management for Family and Human Services
- \*FMST 465 Jewish Families Under Nazi Rule and Beyond

Select one of the following sequences for 6 units:

- \*FMST 297 Preparing Human Service Workers: Pre-internship and FMST 397 Internship in Family and Human Services
- \*FMST 250 Introduction to The Nonprofit Sector and FMST 387 Community Services for Families

*\*Denotes course offered at the main TU campus only*

### **MAJOR ELECTIVE COURSES: 6-7 UNITS**

Select any two upper-level Family Studies and Community Development (FMST) courses numbered 300 and above that are not already used to fulfill a requirement. Courses are offered at the main TU campus or online.

### **GENERAL ELECTIVES: 22-23 UNITS**

The total number of elective units required will be determined by the total units completed within the major. Electives can be additional major electives or courses for personal interests.

### **INTRODUCTION TO CHILD LIFE TRACK**

Students have the option to declare the Introduction to Child Life track. All upper-level coursework in this track is only offered at the main TU campus. Please see TU's catalog for details on specific coursework.

## **Section 4: Additional Requirements & Recommendations for TU Degree Completion**

## BACHELOR'S DEGREE REQUIREMENTS FOR ALL STUDENTS

- A grade C (2.0 GPA) or higher is required in all major courses and prerequisites.
- A cumulative GPA of 2.0 is required.
- 32 units of the bachelor's degree must be completed at the upper level (courses numbered 300 or above).
- Certain majors may have additional requirements for graduation. Students should follow the specific requirements outlined in the catalog for the major.

### Degree Completion Summary

<b>Total Units Required for TU B.S. in Family &amp; Human Services Degree</b>	<b>120 UNITS</b>
<b>HCC A.A. Degree in Sociology</b>	<b>61*</b>
<b>Completion of Core Curriculum at TU</b>	<b>6</b>
<b>Family &amp; Human Services Major Foundation Required Coursework at TU</b>	<b>24</b>
<b>Family &amp; Human Services Major Elective Coursework at TU</b>	<b>6-7</b>
<b>General Electives Taken at TU</b>	<b>22-23</b>

*\*The HCC unit count is based on students taking MATH 216 Introduction to Statistics at HCC.*