

**TOWSON UNIVERSITY  
DEPARTMENT SUMMARY RECOMMENDATION (DSR)**

DEPARTMENT OF \_\_\_\_\_  
RECOMMENDATION FORM FOR YEAR \_\_\_\_\_  
FOR \_\_\_\_\_  
(Faculty Member)

This form is to be completed for all tenure track and clinical faculty by each department upon the conclusion of its PTR5 process each fall. When promotion or tenure is being considered, it is forwarded as part of the faculty member's file to the appropriate college promotion and tenure committee for use during its deliberations. Recommendations on reappointment and five-year comprehensive reviews are to be forwarded directly from the department to the dean of the college.

By signing this form faculty members indicate that they have read this form and are aware of the department's recommendation(s); their signatures do not necessarily indicate agreement with the recommendation(s). Faculty who wish to appeal the recommendation(s) should follow procedures found in the Towson University Policy on Appointment, Rank and Tenure of Faculty.

The \_\_\_\_\_ Department PTR5 Committee voted to recommend that you have:  
 Tenure granted  
 Tenure denied

The \_\_\_\_\_ Department PTR5 Committee recommends you for the following:  
Promotion to:  
 T/TT or Clinical  
 Associate Professor  
 Professor  
 No promotion

The \_\_\_\_\_ Department PTR5 Committee recommends that you be:  
 Reappointed  
 Not reappointed

The \_\_\_\_\_ Department PTR5 Committee recommends that your performance for the period covered by the Five-Year Comprehensive Review be judged:  
 Acceptable  
 Not Acceptable

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Committee Chair Signature \_\_\_\_\_ Date \_\_\_\_\_  
Faculty Member Signature \_\_\_\_\_ Date \_\_\_\_\_

In the event of multiple decisions made by different committees with different committee chairs, those committee chairs should add their signatures on the backside of this form.

Revised 7/25/2022