

Fall Refund Dates & Policy

Fall 2016 Refund Policy

A full or partial refund may be given if you choose not to complete the fall session. To qualify, you must officially withdraw online through Self Service. Notification to the instructor does not constitute a proper withdrawal. If you fail to officially drop online, you will be financially responsible for all term charges. Please note that during the change of schedule period, students are allowed to adjust their schedules with tuition and fees crediting 100 percent. The following dates only apply to full withdrawal from the university.

To drop online:

- Login to [Towson Online Services](#)
- Click the Self Service link
- Click the Student Center link
- Select Enroll/Drop

You must drop courses by the end of the **change of schedule** period for the class session in order to receive a 100 percent refund of tuition and fees. If you choose to drop after the change of schedule period for the class session, the last date on which you withdraw online from a class determines the percentage of the refund. All refund percentages are based on the official start of the class session. Please see below for refund method.

Fall 2016 Refund Dates for Regular Session

The change of schedule period for the regular session is August 29 to September 7, 2016.

DATES	GRADE	REFUND PERCENT	TUITION AND/OR FEES
Through 9/7/2016	None*	100%	Tuition and Fees
9/8/2016 - 9/19/2016	W	50%	Tuition Only
9/20/2016 - 11/7/2016	W	0%	N/A

*Classes dropped from student schedule.

Fall 2016 Refund Dates for First 7-Week Session

The change of schedule period for the first seven-week session is August 29 to September 1, 2016

DATES	GRADE	REFUND PERCENT	TUITION AND/OR FEES
Through 9/1/2016	None*	100%	Tuition and Fees
9/2/2016 - 9/7/2016	W	100%	Tuition and Fees
9/8/2016 - 9/19/2016	W	50%	Tuition Only
9/20/2016 - 9/26/2016	W	0%	N/A

*Classes dropped from student schedule.

Fall 2016 Refund Dates for Second 7-Week Session

The change of schedule period for the second seven-week session is October 19 to 24, 2016.

DATES	GRADE	REFUND PERCENT	TUITION AND/OR FEES
Through 10/24/2016	None*	100%	Tuition and Fees
10/25/2016 - 11/16/2016	W	0%	N/A

*Classes dropped from student schedule.

Refund Method

Any unpaid charges on a student's financial account with Towson University will be subtracted from the refund amount prior to processing a refund request. For payments made by credit card, refunds will be credited to the original credit card account and will be reflected on your credit card monthly statement. For payments made by any method other than credit card, refunds will be issued by check. For each class session, refunds will be processed after the term's change of schedule period. However, students may ask for the refund process to be initiated prior to this by contacting the Bursar's Office. If a student receives a refund of amounts charged to a credit card, the credit card owners are responsible for paying any and all interest charges accrued on the credit card.

Questions regarding refunds should be referred to the Bursar's Office in Enrollment Services room 336, 410-704-2100, toll free 1-888-5BURSAR. You can also access information about [exceptions to our refund policy](#).

Withdrawal Refund Policy – Full Fall Term

1. Through the end of the change of schedule period, 100 percent of tuition and fees shall be refunded to the student.
2. From the first day after the end of the change of schedule period through the 22nd calendar day after the official start of the term, 50 percent of tuition only shall be refunded to the student who fully withdraws from the university.
3. Beginning with the 23rd calendar day after the official start of the session, no refund shall be issued.
4. The following fees are non-refundable, regardless of when a withdrawal takes place: late payment fee, room deposit fee, application fee, enrollment contract fee, closed contract fee, nursing deposit fee, and study abroad fee.
5. In addition to the above fees, the following fees are non-refundable after the *official start of classes* for the term: housing charge, applied fees (private instruction, student teaching, clinical practicum, etc.), parking permit fee
6. In addition to the above fees, the following fees are non-refundable after the *official change of schedule* period for the term: athletic fee, Auxiliary Services fees, Student Government Association fee, technology fee, overload surcharge fee, course-based fees, student classification fee
7. The meal plan fee is prorated after the official change of schedule period.

Withdrawal Refund Policy – First Seven-Week Session of Fall Term

1. Through the tenth calendar day after the official start of the session, 100 percent of tuition and fees shall be refunded to the student.
2. From the eleventh calendar day after the official start of the session through the 22nd calendar day, a 50 percent refund of tuition only shall be refunded to the student who fully withdraws from the university.
3. Beginning with the 23rd calendar day after the official start of the session, no refund shall be issued.
4. The following fees are non-refundable, regardless of when a withdrawal takes place: late payment fee, room deposit fee, application fee, enrollment contract fee, closed contract fee, nursing deposit fee, and study abroad fee
5. In addition to the above fees, the following fees are non-refundable after the *official start of classes* for the term: housing charge, applied fees (private instruction, student teaching, clinical practicum, etc.), parking permit fee
6. In addition to the above fees, the following fees are non-refundable after the *official change of schedule* period for the term: athletic fee, Auxiliary Services fees, Student Government Association fee, technology fee, overload surcharge fee, course-based fees, student classification fee
7. The meal plan fee is prorated after the official change of schedule period.

Withdrawal Refund Policy – Second Seven-Week Session of Fall Term

1. Through the sixth calendar day after the official start of the second seven-week session, 100 percent of tuition and fees shall be refunded to the student.
2. Beginning with the seventh calendar day after the official start of the second seven-week session, no refund shall be issued.
3. The following fees are non-refundable, regardless of when a withdrawal takes place: late payment fee, room deposit fee, application fee, enrollment contract fee, closed contract fee, nursing deposit fee, and study abroad fee
4. In addition to the above fees, the following fees are non-refundable after the *official start of classes* for the term: housing charge, applied fees (private instruction, student teaching, clinical practicum, etc.), parking permit fee
5. In addition to the above fees, the following fees are non-refundable after the *official change of schedule* period for the term: athletic fee, Auxiliary Services fees, Student Government Association fee, technology fee, overload surcharge fee, course-based fees, student classification fee
6. The meal plan fee is prorated after the official change of schedule period.

Exceptions to Refund Policy

- REFUNDS
- Fall Refund Dates & Policy
- Spring Refund Dates & Policy
- Summer Refund Dates & Policy
- Minimester Refund Dates & Policy
- Exceptions to the Refund Policy
- Military Call-Up Procedures
- Archived Refund Policy Information

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