



Student Employment Eligibility Form

To be completed and submitted to the employing department's student employee supervisor before beginning work each term. Information must reflect all academic work completed as of the previous term.

| | |
|--|-------------------|
| Name: _____ | SS# _____ |
| Employing Department: _____ | Supervisor: _____ |
| Academic Term in which employment will occur: _____ | |
| Student Classification: (Circle one) Freshman Sophomore Junior Senior Graduate | |
| Student Type: (Circle one) Continuing TU Student New Freshman New Transfer | |
| TU Cumulative Quality Point Average (Q.P.A.): _____ | |

Credit Load:

- For the term during which I'll be employed, I have registered for, or will register for _____ credits. I understand that it is my responsibility to inform my employer immediately should this credit load change.

- Summer or Minimester term only:** (Check all that apply & provide appropriate information)

_____ I will be enrolled for _____ credits during the summer/minimester term during which I will be employed.

_____ I will not be enrolled for credit during the summer/minimester, but I was enrolled for _____ credits during the previous semester and/or will enroll for _____ credits for the next semester

Academics:

- I will be solely responsible for maintaining good academic standing as defined by the university and performing satisfactorily in my student employment assignment. Should my academic standing not meet university requirements or my job performance not meet the standards outlined in the student employment handbook and those described by my hiring manager, I understand that termination of my employment may result.

My signature on this form affirms that all of the information is accurate and correct. I understand that incomplete and/or inaccurate responses on this eligibility form can result in termination of employment.

Signed _____ Date _____
(Student)

Verified by _____ Date _____
(Student Employee Supervisor)