

**SPECIAL CONDITION FORM 2009-2010
(FOR INDEPENDENT STUDENTS AND PARENTS OF DEPENDENT STUDENTS)**

STUDENT'S NAME (please print: last, first, mi)

TU ID

If your family has experienced a major reduction in income, the Financial Aid Office may consider estimated 2009 income as a basis for figuring your need for financial aid. The reduction must result from one of the special conditions listed below, occurring between January 1, 2009 and December 31, 2009. Families and students should realize that financial aid funds are limited and aid programs have statutory limits on the amount a student can receive each year. Additional funds, if available, will usually take the form of a new or increased loan.

Check the condition listed below that describes your situation. Provide signed copies of the 2008 federal income tax return of the parent(s) and the student, (and the student's spouse, if married).

1. Parent or spouse of student died after January 1, 2009. Enter date of death: _____.
Attach a copy of the death certificate.
2. Parents have separated or married student has separated after January 1, 2009. Enter date of marital separation: _____. Attach a copy of legal separation agreement or a signed letter from attorney on legal firm's letterhead stating when legal proceedings will begin.
3. Parents or an independent student (and spouse, if married) will experience an overall income reduction of at least 20 percent after January 1, 2009. (Example: Loss of income due to job loss in 2008)
4. Untaxed income has ceased or has been reduced after January 1, 2009. Enter date of change: _____.
Attach supporting documentation. (Example: Child support ceased)
5. Parent or spouse of student suffered permanent and total disability after January 1, 2009. Enter date of disability: _____. Attach the following documentation:
 - Signed letter from a physician stating the extent and duration of disability (stamped signature not acceptable)
 - Documentation of year-to-date income
 - Disability benefit statement from Social Security Administration

Explanation of reduction in income (to be completed by parent or independent student):

(ATTACH ADDITIONAL SHEET IF NECESSARY)

ESTIMATED INCOME INFORMATION

Complete both of the sections below with income before exemptions, adjustments, or deductions that you or your family expects to receive from January 1, 2009 through December 31, 2009. Complete all items. If there will be no income in any specific category, write NONE in the income box for that category.

2009 ESTIMATED GROSS TAXABLE INCOME	FATHER OR STUDENT	MOTHER OR SPOUSE
1. Wages, salaries, tips (include severance pay).	\$	\$
2. Pensions and annuities.	\$	\$
3. Interest and dividends and capital gains.	\$	\$
4. Business or farm income.	\$	\$
5. Social Security benefits (taxable).	\$	\$
6. Income received from rents after expenses paid for mortgage interest, taxes, and insurance.	\$	\$
7. Alimony.	\$	\$
8. Unemployment compensation.	\$	\$
9. Any other taxed income.	\$	\$
Total 2009 Estimated Taxed Income	\$	\$
2009 ESTIMATED UNTAXED INCOME	FATHER OR STUDENT	MOTHER OR SPOUSE
1. Payment to tax deferred pension and savings plans (paid directly or withheld from earnings). Including, but not limited to, amounts reported on the W-2 forms in Boxes 12a through 12d, codes D,E,F,G,H and S.	\$	\$
2. Deductible IRA and/or Keogh, SEP, and SIMPLE payments.	\$	\$
3. Child Support received for all children.		
4. Tax exempt interest income.	\$	\$
5. Untaxed portions of IRA distributions.	\$	\$
6. Untaxed portions of pensions.	\$	\$
7. Living and housing allowances (excluding rent subsidies for low income housing) for clergy, military and others (include cash payments or cash value of benefits).	\$	\$
8. Veteran's Non-educational benefits such as Disability, Death Pension, or Dependency & Indemnity Compensation (DIC) and /or VA Educational Work-Study allowances.	\$	\$
9. Any other untaxed income and benefits such as Workers Compensation, disability, etc.	\$	\$
10. Cash support or money paid on behalf of the student or the family.	\$	\$
11. Cash or any money paid on your behalf, not reported elsewhere on this form. List type below:	\$	\$
	\$	\$
	\$	\$
Total 2009 Estimated Untaxed Income		

**PARENTS AND STUDENTS MUST ATTACH COMPLETE, SIGNED COPIES OF
2008 FEDERAL INCOME TAX RETURNS**

CERTIFICATION

I certify that the information on this form is true and correct to the best of my knowledge and belief. I understand that if I underestimate 2009 income, I may lose eligibility for future aid and have to repay financial aid already received.

Name of parent (please print)

Signature (MUST BE NOTARIZED)

Date

Complete address of parent

Signature of independent student (MUST BE NOTARIZED)

Date

ALL SIGNATURES MUST BE NOTARIZED

Return this form to the financial aid office along with:

- Complete signed copy of parents' 2008 Federal Income Tax Return
- Complete signed copy of student's 2008 Federal Income Tax Return (and spouse if student is married)
- All other required supporting documentation

THIS FORM WILL NOT BE REVIEWED WITHOUT REQUIRED DOCUMENTATION.

You will receive a response to this request approximately 4 weeks after receipt of all required documentation.

Notary Seal Here

USE ONE OF THE FOLLOWING METHODS TO RETURN THIS FORM:

MAIL	FAX	IN-PERSON
Towson University Financial Aid 8000 York Road Towson, MD 21252-0001	410-704-2584	Enrollment Services Center Room 339