



VA Benefit Verification Instructions

Federal regulations require that Veteran’s Benefits be considered a student resource when determining financial aid eligibility. Please submit documentation from the U.S. Department of Veterans Affairs showing all of the following:

1. The type of benefit you will receive.
2. The monthly rate payable during the enrollment period.
3. The amount of entitlement left, expressed in the number of months and days remaining.

You may be able to acquire this documentation online using the Department of Veterans Affairs’ W.A.V.E. (**Web Automated Verification of Enrollment**) system at <https://www.gibill.va.gov/wave/index.do>, or by visiting www.gibill.va.gov and clicking on the W.A.V.E. “Verify School Attendance” banner.

If you have never accessed the W.A.V.E. system, after logging in, click the “Benefits Status Information” link. Under the section, “Your School Attendance” you should be able to see the dates of the enrollment period(s) and the monthly rate payable during the enrollment period(s). You may submit a printout of this information to our office, to satisfy your requirement to document your benefits.

If you cannot access the W.A.V.E. system, contact the VA directly at 1-888-442-4551 to have the documentation sent to you. Please keep in mind that any documentation you submit must contain all of the information listed in the three-point list above.

Because the Free Application for Federal Student Aid (FAFSA) that you submitted does not collect information on your monthly benefit, your financial aid for 2009-2010 may be subject to revision. In that case, you will receive an e-mail advising you to review your revised aid package at Towson Online Services.

If your benefit rate changes, you must provide new documentation to the Financial Office. Should the Financial Aid Office ever receive information from the regional U.S. Department of Veterans Affairs that differs from the information that you provide, your financial aid package may be subject to revision.

If you **will not** receive VA benefits for the 2009-2010 academic year, please check and sign below and return this form to the Financial Aid Office.

CHECK I certify that I **will not** receive any VA education benefits for the 2009-2010 academic year.

Signature: _____ Date: _____

Print Name: _____ TU ID: _____

USE ONE OF THE FOLLOWING METHODS TO SUBMIT THE REQUIRED DOCUMENTATION

MAIL	FAX	IN-PERSON
Towson University Financial Aid 8000 York Road Towson, MD 21252-0001	410-704-2584	Enrollment Services Center Room 339