

# TUTORS Program Application (2009/2010)

This application is only for those who would like to be considered for a position with the TUTORS program. Fully complete this application form and e-mail it to [tutors@towson.edu](mailto:tutors@towson.edu) either as a PDF, an attachment, or copy and paste into the message.

**FIRST NAME:** \_\_\_\_\_ **MIDDLE INITIAL:** \_\_\_\_\_ **LAST NAME:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_

**E-mail:** \_\_\_\_\_ **Daytime Phone:** \_\_\_\_\_ **Cell:** \_\_\_\_\_ **TU ID #** \_\_\_\_\_

Term applying for: \_\_\_\_\_ Morning(s) available to tutor (M-F): \_\_\_\_\_ Best time to be called during business hours: \_\_\_\_\_

Currently attending Towson University: \_\_\_\_\_ Full-Time or \_\_\_\_\_ Part-Time Academic Level: \_\_\_\_\_

Are you currently employed by Towson University? \_\_\_\_\_ No or \_\_\_\_\_ Yes → If yes, list department and position: \_\_\_\_\_

Have you been found guilty of a crime (other than a minor traffic violation), including Military crimes? \_\_\_\_\_ No \_\_\_\_\_ Yes → If yes, please list the date of conviction(s) or other finding(s) of guilt (including the entry of probation before judgment), the crime(s) for which you were found guilty, and the court(s) in which the guilty finding(s) was/were made: \_\_\_\_\_

*This information will be verified. A finding of guilty does not necessarily bar employment.*

## EMPLOYMENT INFORMATION

**CURRENT OR MOST RECENT EMPLOYER:** \_\_\_\_\_

Location: \_\_\_\_\_ Telephone number (\_\_\_\_\_) \_\_\_\_\_

Position Title: \_\_\_\_\_ Supervisor's Name & Title: \_\_\_\_\_

Start Date: Month: \_\_\_\_\_ Year: \_\_\_\_\_ End Date: Month: \_\_\_\_\_ Year: \_\_\_\_\_ Describe your duties in detail: \_\_\_\_\_

\_\_\_\_ Still Employed \_\_\_\_\_ No Longer employed \_\_\_\_\_ Resigned \_\_\_\_\_ Terminated, explain: \_\_\_\_\_

## SUPPLEMENTAL INFORMATION -- Please provide clear and concise answers to the following questions:

1. Why are you interested in THIS position? \_\_\_\_\_

2. Explain how you meet the REQUIRED qualifications. \_\_\_\_\_

3. Describe your qualifications and experience with children. \_\_\_\_\_

REFERRAL SOURCE \_\_\_\_\_ Former tutor \_\_\_\_\_ Flyer \_\_\_\_\_ E-mail \_\_\_\_\_ TU Career Center \_\_\_\_\_ Other \_\_\_\_\_

## READ THIS SECTION AND SIGN AND DATE BELOW

I hereby affirm that this application contains no willful misrepresentations and that this information given by me is true and complete to the best of my knowledge and belief. I understand that any false statements or misleading omissions made by me in connection with my application, or in responding to requests for information, can be sufficient grounds for my rejection as a candidate for employment or for my immediate discharge.

I authorize persons, schools, my current employer (if applicable), and previous employers and organizations named in this application (and accompanying documents if any) to provide any relevant information that may be required to arrive at an employment decision. I also hereby release from liability the potential employer and its representatives for seeking, gathering, and using such information to make employment decisions and all other persons or organizations for providing such information. **May we contact your current employer?** \_\_\_\_\_ Yes \_\_\_\_\_ No

In order to be hired into the position for which you have applied, you must be a citizen or national of the United States or an alien lawfully admitted for United States permanent residence, or an alien authorized under United States Immigration Reform and Control Act of 1986.

I represent and warrant that I have read and fully understand the foregoing, and that I seek employment under these conditions.

**Signature** \_\_\_\_\_ **Date Completed** \_\_\_\_\_ **DG**