



**Addendum No. 2  
Transcribing Services  
TU 2406**

June 14, 2024

**Procurement**  
8000 York Road  
Towson, MD 21252-0001

Ladies and Gentlemen:

Amendment #2 is being issued to amend and clarify certain information contained in the above referenced solicitation. All information contained herein is binding to all bidders/Offerors who respond to this solicitation. Specific parts of the solicitation have been amended. The following changes/additions are listed below; new language has been underlined and marked in bold and (i.e., **word**) and language deleted has been marked with a ~~strikeout~~ (i.e., ~~word~~).

1. Key Information Summary Sheet revised as follows:

~~BIDS DUE (Public Bid Opening): June 17, 2024— 2:00PM via Webex Link will be provided upon request~~

**BIDS DUE (Public Bid Opening): June 26, 2024– 2:00PM via Webex Link will be provided upon request**

All addenda will be incorporated into the final contract documents and will be binding on all bidders/offerors responding to this solicitation. Each bidder/offeror submitting a bid/proposal must acknowledge receipt of all addenda by completing and forwarding Exhibit K (included in bid package) with the response. Failure to acknowledge addenda may result in the bid/proposal rejection.

Issued by: Destiny Young  
Name, Procurement Officer