



**Addendum No. 1
Transcribing Services
TU 2406**

June 05, 2024

Procurement
8000 York Road
Towson, MD 21252-0001

Ladies and Gentlemen:

Amendment #1 is being issued to amend and clarify certain information contained in the above referenced solicitation. All information contained herein is binding to all bidders/Offerors who respond to this solicitation. Specific parts of the solicitation have been amended. The following changes/additions are listed below; new language has been underlined and marked in bold and (i.e., **word**) and language deleted has been marked with a strikethrough (i.e., ~~word~~).

1. Key Information Summary Sheet revised as follows:

~~BIDS DUE (Public Bid Opening): June 10, 2024—2:00PM via Webex Link will be provided upon request~~

BIDS DUE (Public Bid Opening): June 17, 2024— 2:00PM via Webex Link will be provided upon request

2. Section I. INFORMATION FOR BIDDERS, I: AWARD is revised as follows:

~~The University will recommend for award a responsive bid from the responsible bidder(s) for on-site services and/or responsive bid from the responsible bidder(s) for remote service submitting the most favorable evaluated bid price for the requirement(s) herein.~~

The University will recommend for award a responsive bid from the responsible bidder(s) for on-site and/or remote services submitting the most favorable evaluated bid price for the requirement(s) herein.

All addenda will be incorporated into the final contract documents and will be binding on all bidders/offerors responding to this solicitation. Each bidder/offeror submitting a bid/proposal must acknowledge receipt of all addenda by completing and forwarding Exhibit K (included in bid package) with the response. Failure to acknowledge addenda may result in the bid/proposal rejection.

Issued by: Destiny Young
Name, Procurement Officer

