

cut around border



PERSONAL PREPAREDNESS INFORMATION

Work, family and/or friends emergency contact information:

My primary emergency contact information

Name: _____

Phone: _____



WHAT TO DO IN AN EMERGENCY

Reporting Emergencies at Towson University

From campus phones **x4-4444** or **911**

From Emergency Blue Light phones **press emergency button** or **dial 911**

From pay phones and cell phones **410-704-4444** or **911**



fold here

ACTIVE SHOOTER – Exit the building and/or isolate yourself if possible. Report the situation to TUPD or instruct others to call.

BOMB THREAT – Report threats and suspicious objects to TUPD. Follow instructions.

FIRE – Activate fire alarm. Evacuate. Do not use elevators. Gather at pre-designated assembly area.

HAZARDOUS MATERIALS – Assess the situation. Isolate yourself and others from the area. Notify TUPD.

INFRASTRUCTURE FAILURE – Turn off equipment and ignition sources when possible. Evacuate and/or isolate as necessary. Contact Work Control.

MEDICAL – Assess victims and situation. Care for life-threatening conditions if trained properly. Summon medical help by activating the 911 system and report the emergency to TUPD. Stay with victim if possible.

SUSPICIOUS MAIL – Stop immediately. Without further opening the mail, place in a plastic bag or container, isolate the mail and others from the area. Notify TUPD. Wash your hands thoroughly.

WEATHER – Seek shelter. Wait for updates.

WORKPLACE VIOLENCE – Isolate yourself if possible. Report the situation to TUPD or instruct others to call. Do not argue with or touch the suspect.

EMERGENCY HOTLINES
 Towson University News Updates **410-704-NEWS (x4-6397)**
 Towson University Police **410-704-4444 (x4-4444)**
 Department of Environmental Health & Safety **410-704-2949 (x4-2949)**

Run – If you can safely exit the facility, do so immediately. Seek shelter in a safe location and call the police.

Hide – If exiting is not possible, go to the nearest room and barricade any doors. Turn off the lights and stay quiet. Put phones on silent.

Fight – If you find yourself in an imminent, life threatening situation, use all means available to disable/distract the shooter.

Remember to Run, Hide, Fight

Remember: Sign up for text alerts www.towson.edu/emergency

TU Emergency Website: **410-704-2481 (x4-2481)**

Work Control **410-704-2512 (x4-2512)**

Counseling Center **410-704-2512 (x4-2512)**