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Bursar's Office

Minimester 2010 Registration and Billing Schedule

The university will be closed December 24, 2009 through January 3, 2010.

In-person registration Web registration	eBills mailed	Bill due date	\$75 late fee charged	Schedules cancelled
Oct 7 - Oct 30, 2009	Nov 2	Jan 5, 2010	After Jan 5, 2010	No cancellation of class schedule will occur. The financial obligation is the responsibility of the student. In order to receive 100% adjustment of tuition and fee, you must drop by Jan 5, 2010
Oct 31 - Nov 11, 2009	Nov 12	Jan 5, 2010	After Jan 5, 2010	
Nov 12 - Dec 1, 2009	Dec 2	Jan 5, 2010	After Jan 5, 2010	
Dec 2 - Dec 15, 2009	Dec 16	Jan 5, 2010	After Jan 5, 2010	
Dec 16, '09- Jan 5, 2010	Jan 6	Feb 3, 2010	After Feb 2, 2010	
After Jan 5, 2010	Jan 13	Feb 2, 2010	After Feb 2, 2010	

The Bursar's Office
 Enrollment Service Center, Room 336
 Hours: Monday - Friday, 8 a.m. - 5 p.m. (Customer Service Center)
 Monday - Friday, 8:30 a.m. - 4:00 p.m. (Payment and Rebate Check Disbursement Center)

announcements

Your bill due date is based on your registration date.

Find out when you are [scheduled to register.](#)

1-888-5BURSAR (toll free)
Phone: 410-704-2100
Fax: 410-704-6043
E-mail: lwarner@towson.edu

[Administration and Finance Questions](#)

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Bursar's Office

Minimester 2010 Tuition and Fee Information

Tuition and fees are subject to change by the Board of Regents. A \$75 late fee will be assessed for any billing statement processed after published processing deadlines.

Undergraduate

In State Tuition	University Fee	SGA Fee	Tech Fee
\$225 per unit	\$83 per unit	\$3 per unit / \$39 Flat	\$7 per unit not to exceed \$75
Out of State Tuition	University Fee	SGA Fee	Tech Fee
\$611 per unit	\$83 per unit	\$3 per unit / \$39 Flat	\$7 per unit not to exceed \$75

Graduate

In State Tuition	University Fee	SGA Fee	Tech Fee
\$309 per unit	\$83 per unit	\$2 per unit	\$7 per unit not to exceed \$75
Out of State Tuition	University Fee	SGA Fee	Tech Fee
\$649 per unit	\$83 per unit	\$2 per Unit	\$7 per unit not to exceed \$75

You must drop by January 5, 2010 to receive 100% adjustment of tuition and fees.

announcements

Minimester 2010

- Jan 4: Classes Begin
- Jan 4-5: Change of Schedule
- Jan 11: Last day to withdraw with a **W**
- Jan 18: Holiday, No Class
- Jan 22: Classes End
- No Snow Days Scheduled

Archived Information

Students are responsible for paying their bill on time. Payment is due to the university each term as outlined in the registration and billing schedule. If you do not receive a billing statement at least one week prior to your processing due date, call the Bursar's Office at 410-704-2100 or 1-888-5BURSAR. Non-delivery of the billing statement does not release you from the payment or late payment assessments.

- [Registration and Billing Schedule](#)
- [Minimester Refund Schedule](#)
- [Projected Four-Year University Costs](#)

Other Rate Structures

Satellite Campus Rate Structure

Satellite Locations 25 Miles or More from Towson University

Towson University offers reduced mandatory university fees and excludes the technology fee for classes taken at satellite locations 25 miles or more from the TU campus. Regular tuition rates apply.

Note: Regular fees are assessed for classes that do not qualify for the satellite location rate reduction.

- Undergraduate classes are assessed \$36 per unit for mandatory university fees, and exclude the technology fee and student gov't assoc fee, for 11 or fewer units taken at satellite locations 25 miles or more from campus.
- Undergraduate classes are assessed a \$430 flat mandatory university fee, and exclude the technology fee and student gov't assoc fee, for 12 or more units taken at satellite locations 25 miles or more from campus.
- Graduate-level classes taken at satellite locations 25 miles or more from campus are assessed \$36 per unit, and exclude the technology fee and student gov't assoc fee.

Satellite Locations Within 25 Miles of Towson University's Campus

The technology fee is excluded for undergraduate and graduate classes held at locations within a 25-mile radius of the TU campus. Regular tuition rates and other fees apply.

This reduced rate structure may not apply to some special programs.

Center for Applied Information Technology

Classes offered by the Center for Applied Information Technology (AIT courses) have a different rate structure from university rates.

Applied Information Technology - Master of Science (AIT Courses)

Tuition AIT Program (Except AIT 500, 501 and 885)	\$1446 per course
Tuition - AIT 500	\$1808 per course
Tuition - AIT 501	\$1567 per course
Tuition - AIT 885	\$ 482 per course
Applied Information Technology - Doctoral Program (AIT Courses)	
Tuition - Doctorate Courses	\$ 600 per unit

- [Center for Applied Information Technology](#)

TU/UB Joint Master's in Accounting and Business Advisory Services

Students in the Towson University and University of Baltimore joint master's degree program in Accounting and Business Advisory Services are assessed tuition and fees based on the University of Baltimore's graduate rates. For classes not part of this joint program, tuition and fees will be assessed according to Towson University's rates. The University of Baltimore graduate rate structure is presented on their Web site.

- [University of Baltimore rate structure](#)

UB/Towson Master of Business Administration (MBA)

Students in the Towson University and University of Baltimore (UB/Towson) Master of Business Administration program are assessed tuition and fees based on the University of Baltimore's graduate rates. This rate structure is presented on the University of Baltimore Web site.

- [University of Baltimore rate structure](#)

Please note that notwithstanding any other provision of this or any other Towson University publication, the university reserves the right to make changes in tuition, fees and other charges at any time such changes are deemed necessary by Towson University and the University System of Maryland Board of Regents.

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Bursar's Office

Optional Fees and Other Charges

Bursar Fees

Archived Record Research Fee \$10

Late Collection Fee \$25

Late Fee Payment \$75

Reissue Check Fee \$25
A stop payment check fee is assessed for checks, which the Bursar's Office has to reissue.

Returned Check Fee \$50

Other Fees

Audiology Clinical Off Campus Practicum \$60 – \$300

Career Testing Fee – GENL 121 \$25

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Graduate Student Application –
Graduate Students **ONLY** Non-refundable

Online application	\$45
Mail-in application	\$50

Late Registration Fee – A late registration fee may be assessed for courses added after the change of schedule period.	\$75
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Lab/Class Fee - Beginning in the fall 2009 semester, departmental courses may assess a lab/class fee that will be used to purchase essential supplies and equipment for the course. These fees will be allocated specifically to the department from which they are charged. Supplies and equipment purchased with funds raised from the fees will be identified in classrooms via lab/course fee decals.	\$25 - \$50
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Nursing Educational Testing Fees Nursing major students assessed testing fee of \$60.00 per term for clinical course NURS 351, NURS 355, NURS 453 and NURS 459. If any of these courses are repeated, the testing fee is re-assessed. Non-refundable after the change of schedule period. Please note – RN to BS completion students – are not assessed this fee.	\$ 60 through summer trimester 2009 \$100 starting fall 2009
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	\$250 annual \$145 all term
Parking Permit (rates subject to change) Freshman resident students are not permitted to park on campus. For questions or additional information, please see Parking Services Web site http://parking.towson.edu	Permits for the spring and summer terms can be arranged by purchasing an annual permit at a pro-rated amount. Minimester permits can be arranged by purchasing a fall permit at a pro-rated amount. Go to the Web site for details.

Private Music Lessons: <i>per unit plus tuition and fees</i>	\$100 – \$260
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Speech Pathology Clinical Off Campus Practicum	\$60 – \$300
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Student Teaching Fee (*per experience*)

Students must confer with their department chair or with the director of the CPP office in the College of Education to determine the exact fee. These courses are designated PRC, STT and CIN.

\$240 – \$700

Student Classification Fee – one-time fee assessed for all undergraduate programs for students with junior standing (60 or more earned units.)

\$200

Study Abroad Fee

Subject to Change - For additional information, please see Study Abroad Web site <http://towson.edu/studyabroad>

\$300 fall and spring
\$150 minimester and summer trimester

Transcript Fee: *Rush*

\$10

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Bursar's Office

Minimester 2010 Refund Dates

Refund dates and percentages are based on the official Minimester start date of January 4, 2010. Please allow 4 to 6 weeks for receipt of a refund check.

Dates	Refund Percent	Tuition and Fees
Through January 5, 2010	100%	Tuition and Fees
January 6, 2010	50%	Tuition Only
January 7, 2010 and after	0%	None

If dropping all classes on the Web, the last course drop date will be your official withdrawal date on your academic record. Or, you may contact Registrar's Office, Enrollment Service Center, Rm 223. The official <withdrawal notification> form is located on <http://onestop.towson.edu/> in PDF format.

Refund Process

Any unpaid charge on a student's financial account with the university will be subtracted from any refund prior to processing a refund request. If a student requests a refund of amounts charged to a credit card, the credit card owner is responsible for paying any and all interest charges which have accrued on the credit card. All questions regarding fees and tuition should be referred to the Bursar's Office, Enrollment Services Center, room 336, 410-704-2100, or call toll-free 1-888-5BURSAR.

During the change of schedule period, students are allowed to adjust their schedule with tuition and fees

adjusted at 100%.

You must drop by January 5, 2010 to receive 100% adjustment of tuition and fees. You may drop Minimester courses online through Towson Online Services or by going to the Registrar's Office, in room 223 of the Enrollment Services building.

- [Exceptions to Refund Policy](#)

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