

TOWSON UNIVERSITY

CHAPTER ASSESSMENT PROGRAM

FALL 2024 & SPRING 2025

The Towson Chapter Assessment Program (CAP) was modeled after the Univ. of Delaware's CAP with permission in 2008

Earned	Maximum
	90 (30%)
	55(18%)
	55(18%)
	70 (24%))
	30(10%)
	300
	Earned

Towson University Chapter Assessment Program (or CAP)

Category	Expected	Percent of program	Category Maximum
Academics	60	30%	90
Chapter Management	38	18%	55
Membership Development	38	18%	55
Community Involvement	50	24%	70
Presentation	24	10%	30
TOTAL:	210	100%	300

Recognition levels

Gold:	above 260
Silver:	238-259
Bronze:	210-237
Needs Improvement:	209 and below

Chapter Program Participation:

Chapters (between 1 - 20 members) must have at least 2 people present in the proof with full list of person listed for it to count within CAP.

Chapters (21+ members) must have at least 5 people present the proof with full list of person listed for it to count within CAP.

Chapters need to follow CDC, State, and University guidelines when hosting CAP events.

CAP programming and education can be virtual when necessary.

***If a chapter is caught falsifing CAP it will be considered a major violation and a 50 pt reduction in their final score

All points earned for that section will then be forfeited.***

Incentives:

Monetary incentives

\$300 credit given to general account to the first place chapter in each Sorority and Fraternity in each respective council.

\$100 credit given to general account of the second place chapter in each Sorority or Fraternity in each respective council.

* To be eligible for the monetary award a chapter must be at a Gold level.

Social Incentives

Social privileges are only awarded to chapters that meet or exceed expectations (at least 210 points)

† Including but not limited to date parties, late-night parties, mixers, semi-formals, showcase pefromances, large scale outdoor events and formals.

Recognition Incentives

Gold chapters would have first choice for CAP placement order. As such, all Gold chapters would have first choice for a song and theme selections when Greek competitions are signed up for.

TU will advertise the amount of community service hours each chapter does

TU will advertise the average amount of money raised per member for each chapter

TU will advertise the percentage of members involved with co-curricular activities for each chapter

Disincentives

If a chapter receives a disciplinary sanction from the OSARP, the chapter will lose up to 25 points in the CAP per offense

for their "scored" status for that semester.

"Censures" are considered minor infractions.

Chapters ranked at "Needs Improvement" level are not allowed to have any social privileges and are placed on social probation for that semester.

† Including but not limited to parties, mixers, formals, debuts, and outdoor events (exception Homecoming / Greek week)

† If they fail to move to the Bronze level (or better), the first semester after scoring "Needs Improvement",

they are suspended from the University for a minimum of 1 year.

† CAP drives are due to the Office of Fraternity and Sorority Life on the date of the chapters scheduled presentation.

The Director for the Office of F & SL has the discretion to extend the timeframe.

† Failure to have any materials in CAP Sharepoint folders may result in a suspension for no less than one year.

All Greek-Lettered Organizations, no matter, what status shall participate in CAP.

For expanding or recolonized/re-activated chapters- The chapter will have the semester after the start of their expansion/colonization practice CAP.

For expanding or recolonized/re-activated chapters-, an automatic score of "Bronze" will be applied, unless the score is higher.

Appeals

Chapters may appeal decisions as it relates to the chapters score or probation to the Assistant Vice President of Campus Life

This appeal must be made in writing two weeks after notice has been sent to the chapter by 4:59 PM.

Chapters may appeal decisions as it relates to the chapters suspension to the Associate Dean of Students

This appeal must be made in writing two weeks after notice has been sent to the chapter by 4:59 PM.

Academics		
All Men's/Women's GPA =	Points Available	Our Chapter
Chapter GPA =		•
At the All Men's or Women's Avg	55	
0.05 above the average	60	
0.10 above the average	65	
0.15 above the average	70	
0.20 above the average	75	
0.25+ above the average	80	
0.05 below the average	50	
0.10 below the average	45	
0.15 below the average	40	
0.20 below the average	35	
0.25 below the average	30	
0.30 below the average	25	
0.35 below the average	20	
0.40 below the average	10	
0.45 below the average	5	
0.50 below the average	0	
0.60 below the average	-5	
0.70 below the average	-10	
0.80 below the average	-15	
0.90 below the average	-20	
GPA of non-initiated, or newest members		
is above 3.3	5	
is 3.0 - 3.29	4	
is 2.8 - 2.949	3	
is 2.6 - 2.79	2	
is 2.50 - 2.59	1	
is below 2.5	-5	
is below 2.0	-10	
is below 1.5	-15	
1.) Academic/Scholarship Plan submitted *Tracked by FSL*	2	
1.1) Chapter has a Academic /Scholarship Chair *Proof*	2	
2.) *Proof* Chapter hosts academic initiatives (4 pts for each)	max of 8	
examples- study halls, workshops, tutoring, quiet hours, etc.)		
Total Points for Academics	Max 90	

Chapter Management			
	Points Avail	Score	Notes
1.) Treasurary Management - Requires *Proof*			
1.1) Chapter has an operating budget	2		
1.2) Receipt from council treasurer that states chapter's council dues have been paid	2		
1.3) A copy of the chapter's SGA trial balance that shows 0 debt	2		
1.4) Chapter is current with their National Organization dues	2		
2.) Presidential Deadlines - Tracked by FSL			
2.1) President 1 on 1 with FSL staff advisor (at least 3 times per semester)	6		
2.2) Rosters submitted on time and fully completed	2		
2.3) President reviews chapter bylaws with FSL staff advisor at 1 on 1	2		
2.4) President and Advisors review and sign the TU Relationship Statement (Docu S			
2.5) Submits Behaviorial managment plan (FA)/ Submits Proof of Insurance (SP)	2		
2.6) Submits signed faculty/staff advisor agreement on time (Docu Sign)	2 -1		
2.7) Chapter loses a point for each task above not completed and on time	-1		
3.) Disciplinary Status - Tracked by FSL			
3.1) Chapter violates FSL policies / Council Bylaws (- 10 for each)	0		
3.2) Major violations (Hazing, Alcohol) (-25)	0		
5.2) Wajor violations (Hazing, Alcohor) (-23)	U		
4.) FSL Required Trainings - Tracked by FSL			
4.1) 10% or more of your chapter attends the Leadership Academy	6		
4.2) Chapter rep(s) attends Greeks after Grad (FA)/Social Justice Series (SP)	3		
4.2) Chapter rep(s) attends Hazing Prevention event (FA)/Office Wellness Event (SP			
4.3) Chapter does not meet required attendence for required trainings (-1 for each)	-1		
5.) Officer transitioning and development - Requires *Proof*			
5.1) Executive board has transitioning meeting(s)	3		
5.2) Executive board hosts a semester planning meeting or retreat	3		
6.) Organization Marketing/Branding - Requires *Proof*			
6.1) Chapter is registered with updated page on Invoved @ TU	3		
6.2) Chapter post an event on Involved @TU	4		
6.3) Chapter is not registered on Involved@TU	-3		
6.4) Chapter has an active, updated website	4		
6.5) Chapter has active updated social media account(s)	3		
7.) National Organization - Requires *Proof*	2.5		
7.1) Chapter receives National / Regional Award (3 for each award)	Max of 6		
7.2) National or regional rep meets with FSL staff member	1 7		
7.3) Chapter rep(s) attend regional or national training	5		
0			
8.) Advisor/Faculty Involvement - Requires *Proof*	Max -£ 4		
8.1) Advisor attends chapter meetings and/or educational workshop (2 points each)	Max of 4		
8.2) Faculty Member (a professor) presents at a meeting or event	4 MAY 55		
CATEGORY TOTAL POINTS	MAX 55		

Member Development			
***To count for CAP, Member Development Activities must by hosted by the chapter, by another			
Greek life organization, co-sponsored by a Greek life Organization or the Office of Fraternity and			
Sorority Life***	Points Avail	Score	Notes
1.) Health and Wellness Programming - Requires *Proof* (ex: physical, mental health)			
Chapter attends, host or collaborates to host a health/wellness workshop(s), and/or iniative(s)			
100%+	10		
80%	8		
60%	6		
40%	4		
20%	2		
1.1) Bonus: Chapter host additional Health and Wellness programs	3		
1.2) Chapter does not do health and wellness programming	-2		
2.) Risk & Harm Reduction Programming - Requires *Proof* (ex: social events, alcohol,			
hazing, drug use)			
Chapter attends, hosts or collaborates to host a risk and harm reduction workshop(s), and/or			
iniative(s)			
100%+	10		
80%	8		
60%	6		
40%	4		
2.1) Ronus: Chapter host additional risk and harm reduction programs	2		
2.1) Bonus: Chapter host additional risk and harm reduction programs 2.2) Chapter does not do risk and harm reduction programming	3 -2		
2.2) Chapter does not do risk and narm reduction programming	-2		
3.) New Member Development and Retention			
3.1) Chapter maintains the entire new member class/ line, or at total - Requires *Proof*	10		
80%	8		
60%	6		
40% / Chapter did not select new members	4		
39% or below	-1		
3.2) New member class or line attends Greek 101 - Tracked by FSL	3		
3.3) Chapter submits a New Member education / Intake plan and schedule - Tracked by FSL	3		
3.4) New member class or line attends TIPS (# of people designated by the Office of FSL) -			
Tracked by FSL	3		
3.5) Chapter with a new member class or line does not complete all three listed items above (-3 for	0		
each)	-9		
4.0) Office of Fraternity and Sorority Life: Special Programs - Requires *Proof*			
4.1) Chapter respresentitve(s) completes the post program expectation for Greeks after Grad (FA) / SJWS (SP)	5		
5.) Diversity and Inclusion Programming - Requires *Proof* (ex: Topics on race, religion, sexuality, ability, etc.)			
5.1) Chapter attends, hosts or collaborates to host a diversity and inclusion program(s) and/or			
100%+	10		
80%	8		
60%	6		
40%	4		
20%	2		
5.2) Bonus: Chapter host additional Diversity and Inclusion membership development event	3		
Chapter does not host their own diversity and inclusion program(s), workshop(s), and/or	-2		
6.) Professional/Career Development - Requires *Proof*			
Chapter attends, hosts or collaborates to host a professional/career development workshop(s),			
and/or iniative(s)	10		
100%+	10		
80% 60%	8		
40%	4		1
20%	2		
	3		1
6.1) Bonus: Chapter host additional Professional /Career Development programs 6.2) Bonus: Chapter members attend job or internship fairs / Study abroard info / Meeting with the	3		
Career Center coach	3 -2		
6.3) Chapter does not do Prof. / Career Workshops			
CATEGORY TOTAL POINTS	MAX 55		<u> </u>

Points A valiable Chapter Notes	Community Involvement			
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	CATEGORY TOTAL POINTS	MAX 70		

Chapter Assessment Program Final Presentation

Chapter Assessment Program Final Presentation	Points	Our	Please list details here
1.) Content	I UIIIU	- Jui	2 Touse has detuins neit
1.1) Representative presents highlights from "Academics"	2		
1.2) Representative presents highlights from "Chapter Management"	2		
1.3) Representative presents highlights from "Member	2		
1.4) Representative presents highlights from "Community Involvemen	2		
2.) Delivery			
2.1) Representative delivers an "Exceptional" presentation: Clear, articulate, eye contact, etc.	6		
Representative delivers an "Effective" presentation: Mostly clear, articulate, eye contact, etc.	4		
Representative delivers an "Average" presentation: Somewhat clear, articulate, eye contact, etc.	2		
3.) Visual Aid			
3.1) Representative delivers an "Exceptional" presentation: Great	6		
visual theme and layout, use of graphics, sound, and/or animation	0		
Representative delivers an "Effective" presentation: Mostly uses visual theme and layout, use of graphics, sound, and/or animation.	4		
Representative delivers an "Average" presentation: Somewhat uses			
visual theme and layout, use of graphics, sound, and/or animation.	2		
4.) Text Mechanics			
4.1) Representative delivers an "Exceptional" presentation: Representative's presentation has no misspelling or grammatical	6		
Representative delivers an "Effective" presentation: Representative's presentation has no more than two misspellings and/or grammatical	4		
Representative delivers an "Average" presentation: Representative's presentation has no more than four (4) misspellings and/or	2		
5.) Question and Answer			
5.1) Representative answers all questions clearly and concisely. Has			
a firm grasp of the information presented.	4		
Representative answers some questions clearly and concisely. Has	2		
an average grasp of the information presented.			
Presenter does not start presentation on time	-5		
Presenter does not know how to work technical equipment	-5		
Presenter is not dressed appropriately	-5		
Presenter goes over time limit	-5		
CATEGORY TOTAL POINTS	MAX 30	<u> </u>	