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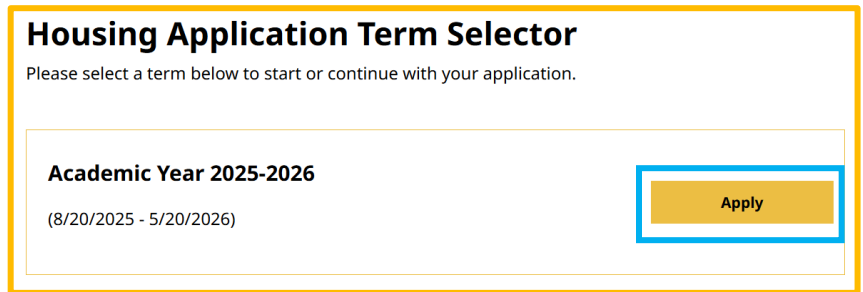
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**Housing Application Process Overview**

Completing the Housing Application is the first phase of the Incoming Freshmen Housing Process and unlocks all other phases.

**Incoming freshman students must complete the housing process by May 2, 2025.**

1. Go to the [Living@TU Portal](#) and login with your TU Single Sign-On (SSO) credentials
2. Click the "Housing Application" link from the top menu
3. Find Academic Year 2025-2026 and click "Apply"
4. Complete all required pages and fields:
  - a. Personal Details
  - b. Medical Information for First Responders
  - c. Meningitis Information
  - d. Roommate Matching Questionnaire
  - e. Housing Options
  - f. Gender Inclusive Housing Options
  - g. Living Learning Community Options
  - h. Electronically Sign Housing Contract
  - i. Pay the \$350 Housing Advance Payment



**Approved Medical Housing Accommodations and Emotional Support Animal Requests**

Students requesting disability-related housing accommodations, including a service animal or an emotional support animal (ESA), **must register and submit appropriate documentation for approval to the Office of Accessibility and Disability Services (ADS)**. Requests for ADS housing accommodations must be based on a documented disability and supported by disability documentation that illustrates clear and substantial barriers to being placed in a standard housing assignment. **Requests are reviewed on an annual basis.** Visit the [ADS Housing Accommodations webpage](#) to review and start the process. **Although requests can be submitted to ADS at any time, for best consideration in terms of availability, incoming freshman students should submit their requests no later than June 2nd.**

## Housing & Meal Plan Rates

Rates are currently pending Towson University and the University System of Maryland Board of Regents approval. TU reserves the right to make changes in tuition, fees, and other charges at any time such changes are deemed necessary by the university and the University System of Maryland Board of Regents. [2025-2026 Housing and Meal Plan rates](#) will be available for review on February 4th.

## Portal Screenshots in this Guide

Portal screenshots within this guide only capture one portion of the respective portal pages. These screenshots are only intended to provide visuals of the pages and the process. When students access the portal, they will have access to all the pages' content.

## Navigating the Housing Application

- ✓ Home Page
- ✓ Personal Details
- Medical Information for First Responders
- Emergency Contact & Missing Person Information
- Roommate Matching Questionnaire
- Meningitis Information

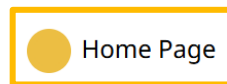
The **Application Menu** will help you navigate through the Housing Application:



**White Checkmark in a Green Circle:** Indicates when you have completed a page/section. You can revisit any complete page/section by clicking on the menu text.



**White Checkmark in a Gold Circle:** Indicates when you are currently on a page/section that you previously completed.



**Solid Gold Circle:** Indicates when you are currently on a page/section you that has not yet been completed.



**Solid Dark Circle:** Indicates a page/section that you still need to visit and complete.

**Navigation buttons**, such as "Start Application", "Save & Continue", and "Submit Your Application" will help you progress through and ultimately submit your application. See below for examples.

Start Application

Save & Continue

Submit Your Application

## Welcome Page

- Home page
- Personal Details
- Medical Information for First Responders
- Emergency Contact & Missing Person Information
- Roommate Matching Questionnaire
- Meningitis Information
- Housing Options
- Gender Inclusive Housing
- Housing Contract
- Housing Advance Payment

### Welcome to the University Housing Application!

There are several steps you will need to complete to guarantee your space in University Housing for the 2025-2026 academic year.

#### Key application steps include:

- Entering/confirming your personal information
- Completing roommate profile information
- Providing housing preference information
- Signing your housing contract
- Paying your \$350 Housing Advance Payment with a Credit Card (Visa, MasterCard)

Once you complete the Housing Application Process, you can come back and update your information **up until the process closes.**

The *Roommate Selection Process* will be open from **May 5th through May 21st**, a detailed roommate selection will be sent when the process opens.

**This process is for University Housing only:** If you want to live in Harris Hall, Tubman Millennium Hall, please visit their corresponding pages below

- [Harris Hall and Tubman House](#)
- [Millennium Hall](#)

The **Welcome** page provides a general outline of the application and the items you will need to complete the Housing Application.

The following **Personal Details** page (not pictured) will collect your cell phone number a t-shirt size as well as some very important legal questions that TU is required to ask its residential students.

# Medical Information & Emergency and Missing Persons Contacts

## Medical Information for First Responders

### Current Medications and Known Allergies

Please provide a list of your current medications and any known allergies (e.g., medications, latex, etc.). This information will only be used in case of an emergency and will be provided upon request first responders and **not** for assignment purposes. **Only include allergies or medications that a first responder would need to know in an emergency situation.**

Current Medications

Known Allergies

### Emergency Assistance

Check the appropriate box or boxes if you have a medical or physical need for special assistance during the listed emergencies:

- Evacuation
- Power Outage
- Shelter in Place

These series of pages collect student information, Emergency Contact, Medical Information, and Meningitis Information. **Students should be prepared with this information prior to beginning the Housing Application.**



## Emergency Contact & Missing Persons Contact Information

Before you can submit your Housing Application & Contract, you will need to enter your **Emergency Contact** and **Missing Persons** Contact information. Both contacts **CAN** be the same individual, but you must enter their info in each contact type.

Students residing on-campus may identify a person the university will contact if the student is reported missing more than 24-hours. Towson University Police will determine, upon investigation, if the student has been missing for 24-hours. TU will contact the person designated if the student is determined to be missing.

*For students under the age of 18, Towson University is required to notify a parent or guardian no later than 24-hours after the time a student is determined to be missing. The entire policy statement is available on the [Resident Rules and Regulations webpage](#).*

## Emergency Contact & Missing Person Information

### Emergency Contact Information

Please complete these emergency notification fields as accurately as possible. Any information submitted in this form is confidential and will only be used in the event of an emergency.

**In the case of an emergency, please notify:**

First and Last Name (Required)

Contact Cell Phone (Required)

Contact Alternate Phone (Required)

Relationship (Required)

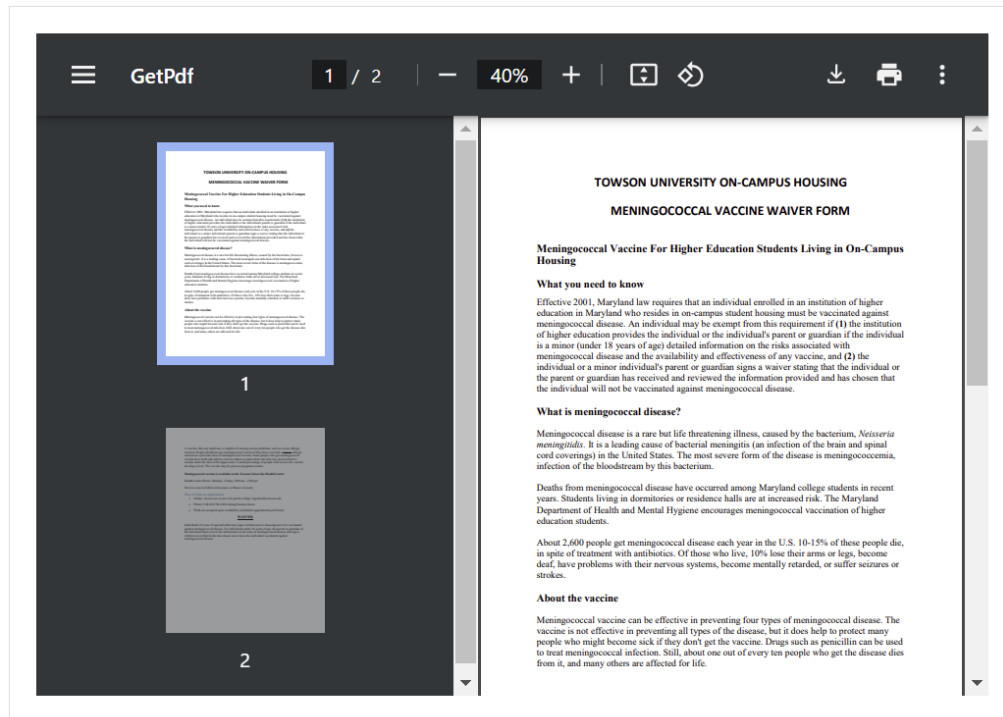
Street

# Meningitis Information

## Meningitis Information

Reviewing, understanding, and making information about the meningococcal vaccine is essential to completing the university housing application. Determining whether to receive their meningococcal vaccine and uploading the records to the [Tiger Health Portal](#) or waiving the receipt of the vaccine is up to students and their families.

## Meningitis Information



### Required Assertions

- I have received and reviewed the information provided on the risk of meningococcal disease and the effectiveness and availability of meningococcal vaccine. I understand that meningococcal disease is a rare but life-threatening illness. I understand that Maryland law requires that an individual enrolled in an institution of higher education in Maryland who resides in on-campus student housing shall receive vaccination against meningococcal disease

## Health Insurance Reminder

Remember that **all students** must upload their health insurance card to the Tiger Health Portal by **August 15th** for fall enrollment. For more information about Health Insurance options, requirements, and instructions, please visit the [TU Health Center webpage](#).

## Immunization Reminder

To keep our community healthy, every student is required to comply with Towson University's mandatory immunization and TB testing requirements. Note the deadlines for submitting documentation. **The documentation of immunization requirement is due by August 15th for fall enrollment.** Visit the [TU Health Center webpage](#) for step-by-step submission instructions.

## Roommate Matching Questionnaire

All students will complete a roommate 'profile' when submitting their housing application. This profile allows us to know more about your personal living habits and take those into account when placing you with a roommate(s). This does not guarantee that you will be matched with a roommate(s) that has all of the same preferences. **Please complete this yourself and be sure to answer truthfully so we may find the best placement that meets your personality/profile.**

### Roommate Matching Questionnaire



This is your Standard Roommate Profile. Use this page to setup your profile for matching with a potential roommate.

#### Room Questionnaire

I am comfortable with overnight guests of all genders:

(Please Select)

I would like to have a close friendship with my roommate (socialize, eat meals, etc.) with my roommate pair (mutual respect, separate social lives, and interests).

(Please Select)

It is important to me to live in a clean environment:

(Please Select)

I prefer or need to go to sleep before 11pm:

(Please Select)

#### Helpful Tips for Completing Questionnaire

**Complete this and the entire application yourself:** Do not have a family member log in and complete it. Only you truly know yourself.

**Reflect on each question:** Although your first instinct is probably the right answer, take time to think about each question and the long-term effects of each one.

**Be honest:** You will likely be happier if your answers represent your preferences, not what you perceive your answers "should be." The only "right" answers are those that best reflect you and your needs.

**Made a mistake?** Don't worry! You'll be able to go back in and edit your responses until Application Deadline.

## Fall Triples and 3-Person Roommate Group Options

Due to the increasing enrollment, and with demand exceeding the supply for on-campus housing, we have increased the number of available accommodations to ensure we are able to house all freshmen who meet the housing guarantee deadline. **As a result, all incoming freshmen have the possibility of being placed in a fall triple (converted double rooms) based on occupancy and availability.**

We encourage students to consider forming a 3-Person Roommate Group. **Here are the benefits of Forming a 3-Person Group:**

- Retain more control over who your roommates are.
- Enjoy an additional roommate to build strong connections with.
- Receive a special 20% refund for each week for as long as three people are living in the space that has been converted from a double to a triple. *Please note that students placed in **designated permanent triples** do not receive the 20% discount.*

More information regarding Fall Triples can be found on the [Fall Triples webpage](#).

**Fall Triple Discount:** Students who are assigned to a fall triple (converted double room) will receive **20% reduction** each week as long as three people reside in the unit.

## Tower C 3-Person Housing Option

### Tower C 3-Person Room

Students can opt into living in a Tower C 3-person room and receive a **20% reduction in room rate for a total cost of \$3,469/semester.**

Spaces in Tower C have been made permanently into 3-person rooms for the student choosing this option. **If you would like to be placed in a Tower C 3-person room, you must click the checkbox below.** Any student eligible for University Housing is eligible for a space in a Tower C 3-person room regardless of credit hours earned. This option is on a space available basis.

Click the checkbox to express interest in Tower C 3-Person Room

### Tower C 3-Person Housing

Students who are looking for a more **cost-effective** housing option can choose to opt into a **Tower C 3-Person** room and receive **20% reduction** in the multiple room rate for a total cost of **\$3,469 per semester.**

## Gender Inclusive Housing Option

### Gender Inclusive Housing

Gender Inclusive Housing (GIH) is a voluntary housing option where students can be assigned to live in the same room with any other student regardless of legal sex, gender identity, gender expression, or sexual orientation. Students can select this housing option and complete the GIH agreement if interested.

Students can request to live with roommates of their choosing or be paired with other students who have opted in to this housing option. Students who select this housing option can also request to participate in a **Gender Inclusive Community, which will be located in Residence Tower, a 9-month community.**



# Apply for a Living Learning Community (LLC)

Within the Housing Application, you will be able to express interest and apply for the Living Learning Community (LLC) of your choice. **Honors students are not required to apply for the Honors LLC because their names are provided by the Honors College.**



## LLC Placements

Your LLC Placements are evaluated on your written statement for each respective LLC you list as a preference.

To increase your chances of being placed in the LLC of your choice, please take the time to do the following:

- Review the description of your intended LLC.
- Ensure that your written statement outlines why you would benefit from being a part of the LLC.

**Best wishes on your LLC Placement!**

## Helpful LLC Interest Tips

Take some time to review descriptions of all of the available Living Learning Communities (LLCs) on the [Housing & Residence Life LLC webpage](#).

### Important Reminders:

- You can make changes to your LLC interest until **May 21<sup>st</sup>**
- Your desired **roommates need to be in your LLC as well** so make sure that your roommate applies for the same LLC you apply for
- Roommate Process closes **May 21<sup>st</sup>**

## Living Learning Communities (LLCs)

Living Learning Communities (LLCs) are smaller communities within the residence halls for students with a common academic interest. In many cases, students in LLCs take classes with other students in their community, and all LLC students have the unique opportunity to connect with TU faculty and staff in a smaller environment.

Below are links to the housing options available as a First Year Student at Towson University. You will find a detailed description by clicking on the community's name listed below.

**Alcohol Free** - Alcohol-free residents will receive education and peer support for responsible living. Students assigned to this community must be committed to living an alcohol-free lifestyle.

**American Sign Language** - The ASL LLC is for Deaf students and students committed to improving and/or maintaining their ASL language skills.

**College of Business and Economics** - The CBE LLC provides members with opportunities to connect with students, faculty, staff, and alumni from the College of Business and Economics and to get a head start on their future business careers.

**College of Health Professions** - The CHP LLC provides members with opportunities to connect with students, faculty, staff and alumni from CHP and access resources that will prepare them for a future career in health professions

Please add at least 1 preference.

Add Preferences

Order	Preference	Actions
1	Education	Delete
2	Global Village	OK Cancel

You can add 1 more preferences for this application.

Please provide a written statement on why you are interested in this Living Learning Community (300 Words Max). (Required)

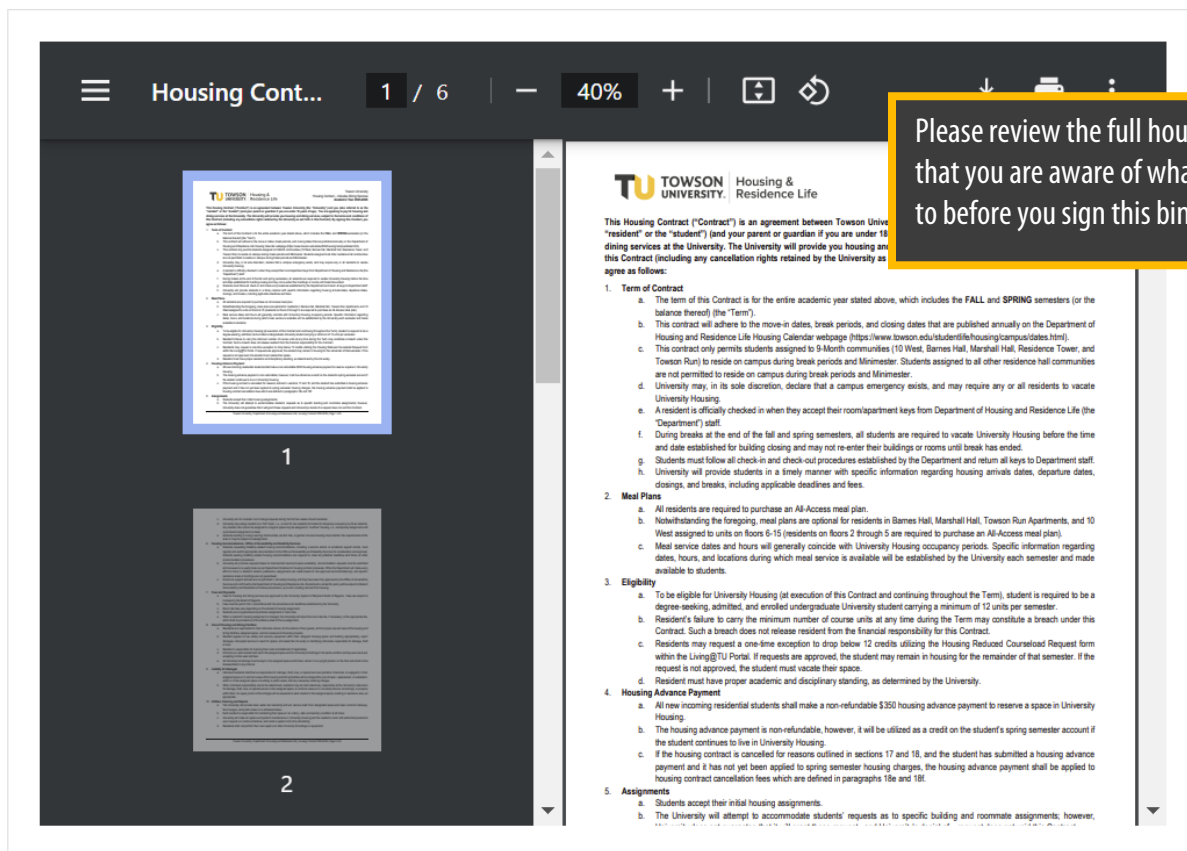
# Housing Contract Acknowledgement

Please carefully review the Housing Contract as you are adhering to its terms and conditions. This is a binding document, like a Lease you would sign off campus. By electronically signing and acknowledging, you agree to all terms and conditions of the Housing Contract. A digital copy of the Housing Contract will be emailed to you upon completion of your application. Download the [2025-2026 Housing Contract \(PDF\)](#) for your records.

## Housing Contract

Please read your Housing Contract carefully. To complete the contract, you will have to complete the following.

1. Review the Housing Contract.
2. Enter your 7-digit TUID number.
3. **Harris Hall & Tubman House and Millennium Hall are privately owned – DO NOT CONTINUE if you want to live in one of those buildings.**



[Download Housing Contract](#)

By entering my TUID below, I agree to the terms and conditions of this housing contract and understand that I must comply with all contract terms and conditions, and with all university, residence hall, and housing and dining policies.

TUID number

After you have reviewed the contract, you will need to electronically sign it by doing the following:

- Type your TU ID# and click "Save & Continue"



# Housing Advance Payment

Your Housing Application Process is **not complete** until you have paid your Housing Advance Payment. In order to guarantee your university housing for 2025-2026, you must **submit your non-refundable Housing Advance Payment** and **sign/submit your Housing Contract** within the Housing Application.

## Housing Advance Payment

In order to be guaranteed University Housing, students must sign their Housing Contract and pay the non-refundable Housing Advance Payment. Students who do not complete these steps will not have housing for the upcoming academic year.

**Housing assignments are made on a random basis and students are not offered the option to request a specific building or room.**

[Harris Hall & Tubman House](#) and [Millennium Hall](#) are privately owned – **DO NOT CONTINUE** if you want to live in one of those buildings.

Save & Continue

## Shopping Cart Checkout

Item Description	Total Tax (\$)	Total Amount (\$)	Remove
Housing Advance Payment	\$0.00	\$350.00	
<b>Total:</b>	<b>\$0.00</b>	<b>\$350.00</b>	

Pay Now



## Submit Your Application & Next Steps

Your final step to complete your Housing Application is to click **“Submit Your Application”**. This action ensures your materials are retrieved by the system, takes you to the “Next Steps” page, and results in an email being sent to your Towson University email account.

### Submit Your Application

You're almost there!

To officially complete your application, click the **“Submit Your Application”** button below.

**Submit Your Application**

### Next Steps



#### Helpful Links

- [What to Bring to Campus](#)
- [Housing Website](#)

### Congratulations Tony Stark!

You have completed the University Housing Application and the University Housing Application Process and guaranteed your university housing for the 2025-2026 academic year! Please download a copy of or bookmark the [2026 Housing Contract](#) for your records.

**Congratulations!** When you reach the “Next Steps” page, your University Housing Application is officially complete. It is **very important** that you review all the information on this page so that you are aware of the next steps in the process.

### Towson University (TU) Email Communication

All official communication regarding this application process will be sent to your TU email account. Please check it regularly to remain informed about your application and housing information for the 2025-2026 academic year.