

## What's Inside this Guide?

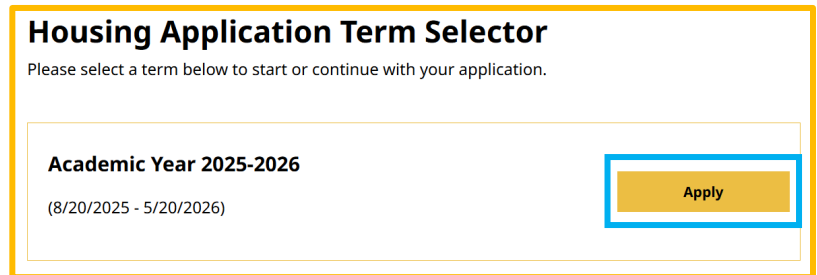
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## Housing Application Process Overview

Completing the Housing Application is the first phase of the Returning Student Housing Selection Process and unlocks all other phases.

**The Returning Student Housing Application closes at 11:59pm EST on March 14, 2025.**

1. Go to the [Living@TU Portal](#) and login with your TU Single Sign-On (SSO) credentials
2. Click the "Housing Application" link from the top menu
3. Find Academic Year 2025-2026 and click "Apply"
4. Complete all required pages and fields:
  - a. Personal Details
  - b. Medical Information for First Responders
  - c. Roommate Matching Questionnaire
  - d. Housing Options
  - e. Gender Inclusive Housing Options
  - f. Electronically Sign Housing Contract
  - g. Pay the \$350 Housing Advance Payment



## Approved Medical Housing Accommodations and Emotional Support Animal Requests

Students requesting disability-related housing accommodations, including a service animal or an emotional support animal (ESA), **must register and submit appropriate documentation for approval to the Office of Accessibility and Disability Services (ADS)**. Requests for ADS housing accommodations must be based on a documented disability and supported by disability documentation that illustrates clear and substantial barriers to being placed in a standard housing assignment. **Requests are reviewed on an annual basis.** Visit the [ADS Housing Accommodations webpage](#) to review/start the process. **For best consideration in terms of availability, returning students should submit their requests no later than February 24th.**

## Housing Advance Payment is Not Required for Returning Students

University Housing residential students as well as Harris Hall and Tubman House residents are **not required** to pay a \$350 housing advance payment to participate in the Returning Student Housing Selection Process. However, students should be aware that there is a Fall Pre-Term Cancellation Fee that escalates each month, so if students do not believe they will need University Housing, they should not apply or they should cancel by May 15<sup>th</sup> to avoid being assessed a cancellation fee.

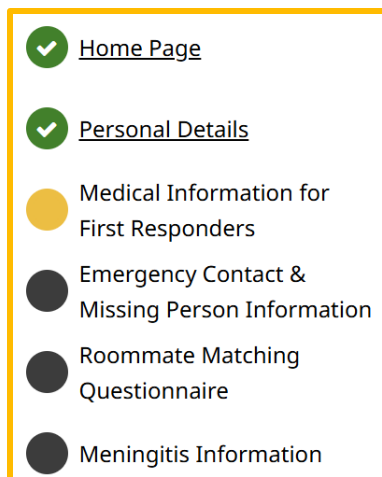
## Housing & Meal Plan Rates

Rates are currently pending Towson University and the University System of Maryland Board of Regents approval. TU reserves the right to make changes in tuition, fees, and other charges at any time such changes are deemed necessary by the university and the University System of Maryland Board of Regents. Review *and* become familiar with the [2025-2026 Housing and Meal Plan Proposed Rates](#). **Students can select or update their meal plans in July (date to be determined) on the [OneCard & Meal Plan Portal](#).**

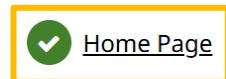
## Portal Screenshots in this Guide

Portal screenshots within this guide only capture one portion of the respective portal pages. These screenshots are only intended to provide visuals of the pages and the process. When students access the portal, they will have access to all the pages' content.

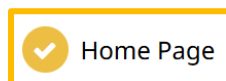
## Navigating the Housing Application



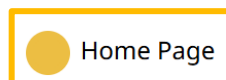
The **Application Menu** will help you navigate through the Housing Application:



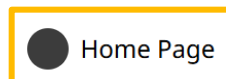
**White Checkmark in a Green Circle:** Indicates when you have completed a page/section. You can revisit any complete page/section by clicking on the menu text.



**White Checkmark in a Gold Circle:** Indicates when you are currently on a page/section that you previously completed.



**Solid Gold Circle:** Indicates when you are currently on a page/section you that has not yet been completed.



**Solid Dark Circle:** Indicates a page/section that you still need to visit and complete.

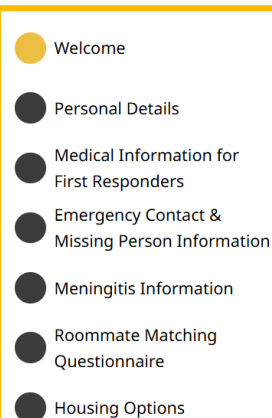
**Navigation buttons**, such as "Start Application", "Save & Continue", and "Submit Your Application" will help you progress through and ultimately submit your application. See below for examples.

**Start Application**

**Save & Continue**

**Submit Your Application**

## Welcome Page



### Welcome to the University Housing Application!

There are several steps you will need to complete to reserve a space in University Housing for the 2025-2026 academic year. We will be asking a few questions, but some of the questions include:

**Key application steps include:**

- Entering/confirming your personal information
- Completing roommate profile information
- Providing housing preference information
- Signing your housing contract

Once you complete the process, you can come back to this process and adjust your selections. Please note that the roommate selection process will be open from **March 23rd**, a detailed email about this process will be sent when the process begins.

**This process is for University Housing only:** If you want to live in Harris Hall or Millennium Hall, please visit their corresponding pages below.

- [Harris Hall and Tubman House](#)
- [Millennium Hall](#)

The **Welcome** page provides a general outline of the application and the items you will need to complete the Housing Application.

The following **Personal Details** page (not pictured) will collect your cell phone number a t-shirt size as well as some very important legal questions that TU is required to ask its residential students.

# Medical Information & Emergency and Missing Persons Contacts

## Medical Information for First Responders

### Current Medications and Known Allergies

Please provide a list of your current medications and any known allergies (e.g., medications, latex, etc.). This information will only be used in case of an emergency and will be provided upon request first responders and **not** for assignment purposes. **Only include allergies or medications that a first responder would need to know in an emergency situation.**

Current Medications

Known Allergies

### Emergency Assistance

Check the appropriate box or boxes if you have a medical or physical need for special assistance during the listed emergencies:

- Evacuation
- Power Outage
- Shelter in Place

These series of pages collect student information, Emergency Contact, Medical Information, and Meningitis Information. **Students should be prepared with this information prior to beginning the Housing Application.**



## Emergency Contact & Missing Persons Contact Information

Before you can submit your Housing Application & Contract, you will need to enter your **Emergency Contact** and **Missing Persons Contact** information. Both contacts **CAN** be the same individual, but you must enter their info in each contact type.

Students residing on-campus may identify a person the university will contact if the student is reported missing more than 24-hours. Towson University Police will determine, upon investigation, if the student has been missing for 24-hours. TU will contact the person designated if the student is determined to be missing.

*For students under the age of 18, Towson University is required to notify a parent or guardian no later than 24-hours after the time a student is determined to be missing. The entire policy statement is available on the [Resident Rules and Regulations webpage](#).*

## Emergency Contact & Missing Person Information

### Emergency Contact Information

Please complete these emergency notification fields as accurately as possible. Any information submitted in this form is confidential and will only be used in the event of an emergency.

**In the case of an emergency, please notify:**

First and Last Name (Required)

Contact Cell Phone (Required)

Contact Alternate Phone (Required)

Relationship (Required)

Street

## Roommate Matching Questionnaire

All students will complete a roommate 'profile' when submitting their housing application. This profile allows us to know more about your personal living habits and take those into account if a returning student misses room selection.

### Roommate Matching Questionnaire



This is your Standard Roommate Profile. Use this page to setup your profile types which will be used for matching with a potential roommate.

#### Room Questionnaire

I am comfortable with overnight guests of all genders:

(Please Select) ▾

I would like to have a close friendship with my roommate (socialize, eat meals, study together) vs. a roommate pair (mutual respect, separate social lives, and interests).

(Please Select) ▾

### Helpful Tips for Completing Questionnaire

**Complete this and the entire application yourself:** Do not have a family member log in and complete it. Only you truly know yourself.

**Reflect on each question:** Although your first instinct is probably the right answer, take time to think about each question and the long-term effects of each one.

**Be honest:** You will likely be happier if your answers represent your preferences, not what you perceive your answers "should be." The only "right" answers are those that best reflect you and your needs.

**Made a mistake?** Don't worry! You'll be able to go back in and edit your responses until App closes.

## Tower C 3-Person Housing Option

### Tower C 3-Person Room

Students can opt into living in a Tower C 3-person room and receive a **20% reduction in the multiple room rate for a total cost of \$3,469/semester.**

Spaces in Tower C have been made permanently into 3-person rooms for the students interested in this option. **If you would like to be placed in a Tower C 3-person room, you must check the box below.** Any student eligible for University Housing is eligible for a space in a Tower C 3-person room regardless of credit hours earned. This option is on a space available basis.

Click the checkbox to express interest in Tower C 3-Person Room

### Tower C 3-Person Housing

Students who are looking for a more **cost-effective** housing option can choose to opt into a **Tower C 3-Person** room and receive **20% reduction** in the multiple room rate for a total cost of **\$3,469 per semester.**

## Gender Inclusive Housing Option

**Gender Inclusive Housing (GIH)** is a voluntary housing option where students can be assigned to live in the same room with any other student regardless of legal sex, gender identity, gender expression, or sexual orientation. **Students can select this housing option and complete the GIH agreement if interested.**

Students can request to live with roommates of their choosing or be paired with other students who have opted in to this housing option. Students who select this housing option can also request to participate in a **Gender Inclusive Community, which will be located in Residence Tower, a 9-month community.**



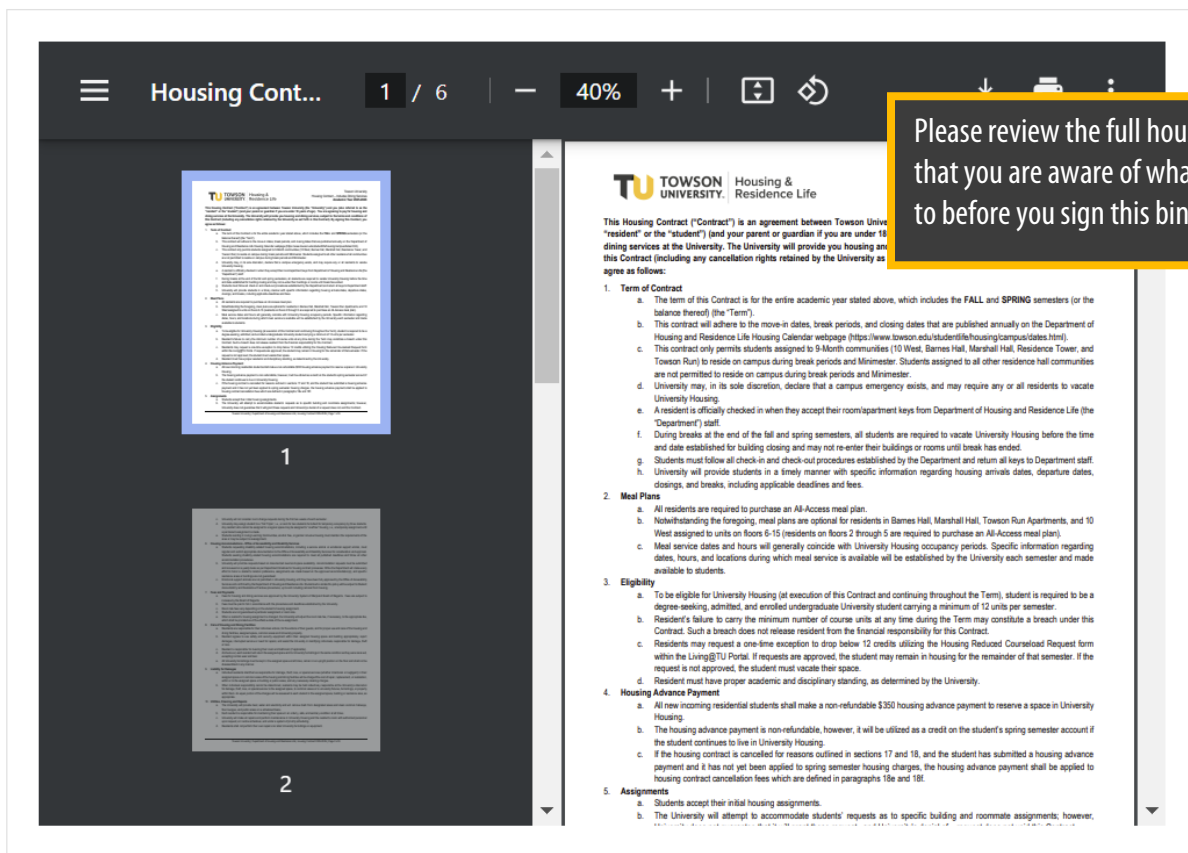
# Housing Contract Acknowledgement

Please carefully review the Housing Contract as you are adhering to its terms and conditions. This is a binding document, like a Lease you would sign off campus. By electronically signing and acknowledging, you agree to all terms and conditions of the Housing Contract. A digital copy of the Housing Contract will be emailed to you upon completion of your application. Download the [2025-2026 Housing Contract \(PDF\)](#) for your records.

## Housing Contract

Please read your Housing Contract carefully. To complete the contract, you will have to complete the following.

1. Review the Housing Contract.
2. Enter your 7-digit TUID number.
3. **Harris Hall & Tubman House and Millennium Hall are privately owned – DO NOT CONTINUE if you want to live in one of those buildings.**



[Download Housing Contract](#)

By entering my TUID below, I agree to the terms and conditions of this housing contract and understand that I must comply with all contract terms and conditions, and with all university, residence hall, and housing and dining policies.

TUID number

After you have reviewed the contract, you will need to electronically sign it by doing the following:

- Type your TU ID# and click "Save & Continue"

## Submit Your Application & Next Steps

Your final step to complete your Housing Application is to click **“Submit Your Application”**. This action ensures your materials are retrieved by the system, takes you to the “Next Steps” page, and results in an email being sent to your Towson University email account.

### Submit Your Application

You're almost there!

To officially complete your application, click the **“Submit Your Application”** button below.

**Submit Your Application**

### Next Steps



#### Helpful Links

- [What to Bring to Campus](#)
- [Housing Website](#)

### Congratulations Tony Stark!

You have completed the University Housing Application and the University Housing Application Process and guaranteed your university housing for the 2025-2026 academic year! Please download a copy of or bookmark the [2026 Housing Contract](#) for your records.

**Congratulations!** When you reach the “Next Steps” page, your University Housing Application is officially complete. It is **very important** that you review all the information on this page so that you are aware of the next steps in the process.

### Towson University (TU) Email Communication

All official communication regarding this application process will be sent to your TU email account. Please check it regularly to remain informed about your application and housing information for the 2025-2026 academic year.